

LOPEZ SOLID WASTE DISPOSAL DISTRICT SPECIAL MANAGING BOARD MEETING

MINUTES

Approved 7/20/17

TUESDAY, July 18, 2017

LOPEZ COMMUNITY LAND TRUST MEETING ROOM

3:00 PM to 5:00 PM

Board members present: Clark Johnson, Rhea Miller, Judy Meyer, Tytti Langford

Board member absent: none

Others present: District Manager Paul Andersson, Facilities Manager David Zapalac

Clark called the meeting to order at 3 PM, noting no changes to agenda.

DISCUSSION OF 2018 BUDGET AND LEVY REQUEST

Clark summarized our conclusions from our special budget meeting last month. The 2017 levy was designed to reduce the net cash by operating at a loss, which it has done; but operating at a loss is not sustainable. How do we create a budget that is sustainable over at least the next 5 years? Clark has developed a statistical technique that allows us to use the revenue and expenses from the first six months of the year to predict the revenue and expenses for the next six months based on information from our first four years of operation. A technique like this is needed because we have to make a decision on the levy request mid-year.

The board included medical benefits for staff in the budget being discussed, but left out cost-of-living increases, since adding medical benefits effectively increases wages. LSWDD will make a monthly contribution to medical insurance weighted by FTE. The budget being discussed includes a minimum contribution to medical benefits (\$100/month weighted by FTE) that can be increased when more financial information is available toward the end of the year.

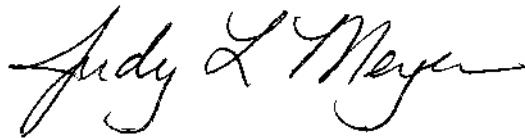
How much cash does LSWDD need to have at year's end? If this LSWDD board continues the practice established by earlier boards, we need to have "operating funds" enough for 3-4 months expenditures without revenue, which is about \$120,000. The Board will view year-end funds in two categories: "operating funds" and "capital funds". The Board will strive for a balanced operating budget that keeps the levy constant. Using detailed budget spreadsheets, the Board determined that a \$105,000 levy would meet that goal. Over the past five years, the levy has averaged \$105,000 (\$100,000; \$115,000; \$115,000; \$115,000; \$80,000).

Rhea moved that the 2018 levy be set at \$105,000. The motion passed unanimously.

The public session ended at 4:40 PM and the Executive Session [RCW 42.30.110 (f)] began. The Executive Session ended at 4:48 PM. No decisions were reached. The Board agreed to add an Executive Session [RCW 42.30.110 (f)] to the agenda for the July 20, 2017 regular board meeting.

The meeting was adjourned at 5:00 pm. The next regular board meeting is 20 July 2017.

Respectfully submitted,

A handwritten signature in black ink that reads "Judy L Meyer". The signature is written in a cursive style with a large, sweeping "J" and "M".

Judy Meyer,
Secretary
judym@lopezsolidwaste.org