

# **LOPEZ SOLID WASTE DISPOSAL DISTRICT MANAGING BOARD MEETING**

## **AGENDA**

**THURSDAY, MARCH 16, 2017**

**LOPEZ FIRE HALL MEETING ROOM  
3:00 PM to 5:00 PM**

- 3:00 Call meeting to order, review and amend the order of this agenda for guests and public participation
- 3:05 Approval of Minutes from February 16, 2017 Regular Meeting.
- 3:10 Board business:
- Financial Officer's Report
- 3:20 Staff Reports and Board action if noted in report or requested
- District Manager's Monthly Report
  - Facility Manager's Monthly Report
  - Administrator's Monthly Report
  - Training, Education, and Outreach Coordinator's Monthly Report
- 3:40 Committee Reports – each 5-10 minutes
- Operations
  - Management – revised job descriptions
  - Administration
  - Take It or Leave It
  - Public Relations
- 4:00 Other reports :
- Solid Waste Alternatives Project
  - Solid Waste Advisory Committee
- 4:10 Old business: finish overview of financial & administrative procedures; update from Bruce on Paul's training; designate Paul Andersson as auditing officer; timing of transfer of master files
- 4:45 New Business: insurance reduction in Blanket Crime coverage; consider increasing funds in petty cash; authorization of individuals to be included in Islander's Bank deposit agreement; PR committee procedures
- 4:55 Idea pot
- 5:00 Adjournment. Next Regular Board meeting April 20, 2017.