

Minutes LSWDD April 19, 2023

1:04 Call to Order -Ross

Present: Board—Rhea, Gene, Ross, Cyndi; Staff—David, Ric, Larissa, Kat ; Public—Dan Post

Approval of March 15, 2023 Board Minutes as corrected, Rhea moved, unanimous

Reports:

Financial Updates – Monthly and YTD summary: Ric. The cash flow deficit was caused by unbudgeted expenses. Non-wage labor costs percentage went up in 2023 after we did budget, will be adjusted by resolution in the next couple of months. Fortunately, investment interest is 5x what we budgeted (175/mo expected vs 1000/mo income now). . Kat—SWAP can cover new website costs!

Financial Updates – Monthly and YTD summary:

Summary:

We had March income of \$43,591 and expenses of \$50,104, leaving a deficit of \$6,513 for the month. Year to date income is \$108,913 and YTD expenses are \$120,444 for a YTD deficit of \$11,131.

March garbage transportation fees were lower than expected, partly because we had to outsource some hauling to San Juan Sani while our truck was being repaired. This also affected the expense side, as the repair cost nearly \$9,000 (along with some deferred maintenance procedures) and we had to contract with San Juan Sani to haul our trash, though that expense will not show until the April financials. We also paid a \$1,500 payment in March for the website redesign (in Communications).

Included in the packet are the following:

- MAR 2023 Month P&L & MAR 2023 YTD P&L

We ended March with \$81,697 in cash and \$260,000 in District Reserves, for a total of \$341,697.

District Manager's Monthly Report

Actions

- **Claims** requiring board signature include:

- LSWDD Claim 23008
- LSWDD Claim 23009
- LSWDD Claim 23010
- LSWDD Claim 23011
- LSWDD Claim 23012
- March Payroll Claim
- Claims will need your **digital signatures** (via Adobe Sign).

Updates:

Job descriptions & site expansion plans: no new information as of the writing of this report. I will share more information if received in the interim.

Rhea and Ric will meet re: job descriptions. Almost finished.

Expansion plans—recent news, received large draft report from Wilson Engineering. Thin in the important planning area, so we’re still missing important information. Info on costing and sequencing were missing. Rhea—should we tell County that we find Wilson in breach of contract so we shouldn’t pay. Ric—the county is paying for now we aren’t for Wilson, but we will pay for actual capital improvement costs. Ross sent letter to Jane Fuller and Mike Thomas about what was lacking from Wilson Engineering report and our concern with their performance. Rhea—finances on this are complicated. We need to negotiate carefully. Have to work through this with the county. Ric—County seems to understand these complications. Ultimately it will be a rent/lease back to the County to repay, but this is unclear. County owns all the capital structure so they, not we, should pay.

Facilities Operations, Monthly Bale & SWAC—David: Daily Bale note -900% means misc items weren’t shipped but will. Garbage and glass volumes are down but suspect it will “improve”. Metal prices up, highest for appliance steel in years. We shipped ecycle this past month for the first time, we can park next door on Friday mornings which clears things up. Bailer Shed—nothing new, hasn’t been resubmitted for bid, have to coordinate with the move next door.

SWAP: Kat. Rhea—in communications report is discussion of 4th of July parade. Can SWAP be involved, e.g., their flatbed truck?. Kat--It’s available.

Training, Education, and Outreach—Larissa: working on events (see report). First compost class went well, also dump tours, more planned. A couple of new volunteers were recruited from the dump tour! Deciding on lower age limit for volunteering, have to have parent or grandparent present for younger volunteers. GICU: reaching out to volunteers, start at 9:00 with 10:00 assignments, beer at 5:00. Friends of San Juans is organizing Upright Channel clean-up. We’re regularly seeing 200-250 shoppers per day, a noticeable increase. Sunday is the busiest day. Library is putting together baby boxes for new babies and TIOLI is setting aside infant clothes. Re: composting—workshops happening and Larissa is getting master training along with master gardeners. Midnight’s Farm is trying to get funding from County for teaching composting.

Committees -- Communications, Rhea: we need an organizer for 4th of July parade, we have two banners and a flatbed now. We need a float organization committee. For 10th year anniversary we would like a fashion trashion; need organizer. Larissa—Sept 8th is anniversary, need someone to help with a planning committee.

Strategic Planning – Cyndi:

Public Input: - Dan. We used to recycle film but our market evaporated.

Old Business – Update on Jane Fuller and Mike Thomas Visit – Ross; ongoing.

Job descriptions – Ross (see above)

Styrofoam/Polystyrene Discussion – Cyndi—see notes in packet. Recycling via heat is toxic but new process using cold compression doesn't release styrene and benzene. State is reducing use via stopping production of coolers and packing peanuts. We need to know what percent of our garbage is Styrofoam. Unclear where the market is for compressed bricks. We experience challenges collecting and storing. David—we collect post-consumer which is different from post-industrial mass, which is cleaner. Rhea—do we have any idea what volumes we're dealing with, is it worth our while? Is this something we should advertise locally, that folks can take film off-island? Larissa—Synergy is planning waste audits for all the islands. W.R.t. film, FH was doing something, **will find out what they're doing.**

New Business -- none

Adjournment. Rhea moved, unanimous. At 2:01.

Next Regular Board Meeting: **May 17, 2023**, 1-2:30 PM. Ross will chair.