

# **Lopez Solid Waste Disposal District**

## **Monthly Board Meeting Minutes**

### **August 16, 2023**

Present: Pam Stewart, Ross MacDonald, Rhea Miller, Cyndi Smith, John Trench; Ric Carr, David Zapalac, Kat Sorenson, Dan Post (member of public)

1:00 PM - Board Chair Pam Stewart called the meeting to order

Minutes from July 26, 2023 were unanimously approved.

#### **District Manager Report: Ric Carr**

##### **Summary:**

LSWDD generated income in July of \$52,254 and incurred expenses of \$55,136, leaving a deficit of - \$2,882 for the month. Year to date income was \$334,366 and YTD expenses were \$301,014 for a YTD surplus of \$33,352.

July expenses were elevated by two periodic expenses – our first half year Solid Waste program fee of \$9,944 paid to San Juan County and our yearly purchase of bale ties for \$1,576 for Accent Wire Tie.

Included in the packet are the following:

- JULY 2023 Month P&L & JULY 2023 YTD P&L

We ended July with \$126,180 in cash and \$260,000 in District Reserves, for a total of \$386,180.

##### **Actions:**

- Claims requiring board signature include:
  - LSWDD Claim 23023 ○ LSWDD Claim 23024 ○ LSWDD Claim 23025 ○ LSWDD Claim 23026 ○ July Payroll Claim

##### **Succession update:**

We have two candidates for our Facility Manager position. Will share feedback after interviews this week. Also possibly have 2 candidates for open Ops Assistant positions.

##### **Site expansion plans:**

The final Site Expansion master plan is now in hand and has been distributed to the Board for review and comment. The management committee is prepping for meetings with Council members and County Manager to offer additional concerns and suggestions and to explore next options.

##### **Other Items:**

The management committee has drafted a proposed version of the new Interlocal Operating Agreement for the County's consideration. The committee thought it best not to wait until the County acted on the renewal of the agreement which expires at the end of the year.

## **Facilities Operations, Monthly Bale & SWAC: David Zapalac**

On TIOLI shopping days, it has become necessary to direct garbage customers with loose bulk loads into the second or third (B or C) dumpsters in order to avoid the possibility of spillover into the walking area below.

Traffic volumes have been very high, especially on days where TIOLI is open for shopping. The week after the fourth of July saw 1016 cars through the upper lot, which was the exact same count as the same week last year. Customer counts in TIOLI are now topping 400 on shopping days. On this past Friday, 115 shoppers entered the TIOLI building in the first fifteen minutes of operation. Customers have stated that they are parking at IMC and walking up due to the lack of parking on site. Staff has been stationed at street level during the first hour or so of operations on Fridays and Sundays to keep TIOLI shoppers from parking on the street, in the alley behind the Public Works shop or in the neighbor's driveway. On TIOLI shopping days it is now normal for us to open the main gate a few minutes early in order to relieve the traffic situation so that Fisherman Bay Road is not blocked. The upside to all of the shoppers is that we are moving a tremendous amount of items out of the building, including most of the clothing that has been in storage in the shipping container on the upper lot. It is now estimated that we are storing only 2000 pounds of clothing and shoes, much of which are fall/winter items.

Regarding SWAC, plastic program is still experimental; integrity of collectors in question. Once retired, David will not be representing LSWDD on SWA, but is considering applying for an at-large position.

Great Island Clean Up scheduled for Sept 30, leadership uncertain.

## **Committee Reports**

### **Communications/Publicity**

Signs regarding historical volume are in process. LSWDD History document being readied for publication and distribution.

### **Strategic Planning**

Exploring grant possibility for waste reduction.

### **Strategic Planning**

No update.

## **SWAP**

Calendar on track.

Levy advocacy proceeding.  
SWAP leadership stepping down as of January 1, 2024.  
Financial standing reported as solid.

## **New Business**

Draft Inter-Local Agreement has been completed, distributed and comments to be sent to Ross for any edits.

## **Public Comment / Input**

Dan Post highlighted importance of efficient low-cost operations, specifically comparative cost/expense benefits of mixed paper recycling.

2:16: Adjournment. Next Regular Board Meeting: September 20, 2023, 1-2:30 PM.

