

Minutes LSWDD May 17, 2023

1:04 Call to Order – Pam (delayed by zoom link glitch)

Present: Board—Pam, Rhea, Gene, Ross, Cyndi; Staff—David, Ric, Larissa, Kat ;
Public— Dan Post, John Trench

Approval of April 19, 2023 Board Minutes, Pam moved, unanimous

Reports:

Financial Updates – Monthly and YTD summary:

Summary:

We generated income in April of \$68,749 and expenses of \$45,204, leaving a surplus of \$23,545 for the month. Year to date income is \$177,662 and YTD expenses are \$165,248 for a YTD surplus of \$12,414.

April expenses were generally in line with expectations. Included in the packet are the following:

- APR 2023 Month P&L & APR 2023 YTD P&L

We ended April with \$105,242 in cash and \$260,000 in District Reserves, for a total of \$365,242.

District Manager's Monthly Report

Actions

- **Claims** requiring board signature include:

- LSWDD Claim 23013
- LSWDD Claim 23014
- LSWDD Claim 23015
- LSWDD Claim 23016
- AprilPayrollClaim
- Claims will need your **digital signatures** (via Adobe Sign).

Updates:

Job descriptions:

Open job descriptions are complete. We will begin advertising the positions this week.

Site expansion plans:

We have an interim expansion plan from Wilson Engineering, including 16 - component project cost estimates, totaling over \$1.75MM. Of this total, \$792K is asphalt and paving for the expanded site. We expect the final report shortly.

site expansion plans discussion: Ric, Ross, plans due end of June, negotiating with County as to who will pay what. David—Wilson and County plans too much pavement, too many traffic lanes in the back; rerouting traffic could cut down on pavement. County wants more pavement and retention pond for long-term. We need to see final plans and then decide how we can have more input.

Facilities Operations, Monthly Bale & SWAC—David: we were on public radio but didn't know about it. **Ross volunteered to find out when/what.** Lummi Island/Whatcom Co. interested in viewing our site. SWAC met, Ag Res Com presented, wants County to clarify codes around food waste composting. DOE has a don't bag recyclables campaign, doesn't affect us. GICU a success. Hazardous waste coming up June 3rd without help from County. Organics recycling implementation plan finalized. Orcas and FH will have a modular food waste system that might be transferred to us eventually. Cyndi—TIOLI rescheduling questions but overall current schedule is preferred.

SWAP: Kat. See report. Ready to start dogs of the dump calendar for next year. Swirling ideas for new pages

Training, Education, and Outreach—Larissa – Upcoming events include Wa state recycling conference with Katie Fleming this weekend in Yakima. Communications group has put together a mailer (Rhea's committee)' planning underway for 4th of July (Recycle Dogs involved and will lead, John Trench helping), and 10th anniversary celebration, BBQ is June 15th. Cyndi—will we toss t-shirts from float? How about a 10th anniversary t-shirt? Approaching Kate Scott about designing a t-shirt. Larissa—school visit on Tuesday went well.

Committees -- Communications, Pam—what's up with website. Larissa—we hav a draft from designer, it's a work in progress. **Needs to be shared with the Board.** David—Gary said he couldn't get on the website to post info on this meeting' it's been fixed. Pam—county's list of Board members is out of date. **Needs to be fixed.**

Strategic Planning – nothing new.

Public Input: - John Trench; Dan Post—can we have a wet material recovery facility (wet mrph) to separate recyclables from garbage after folks pay for garbage.

Old Business – none

Job descriptions – approved earlier, thanks to Cyndi for updating.

New Business -- Carol Stechler's memorial is 3 pm at the Center.

Adjournment. Ross moved, unanimous. At 2:06.

Next Regular Board Meeting: **June 21, 2023**, 1-2:30 PM. Ross will record as secretary.