

**MANAGING BOARD MEETING**  
**LOPEZ SOLID WASTE DISPOSAL DISTRICT**  
**Wednesday September 15, 2021**

**Approved 10/20/2021**

**ZOOM MEDIA MEETING**

**1:00 PM to 3:00 PM**

Board members present: Rhea Miller, Clay Smith, Ross MacDonald, Pam Stewart and Larry Bailey. Others present: District Manager Rick Carr; Facility Manager David Zapalac; TEO Coordinator Nikyta Palmisani; Operations Assistant Alannya Sowers; Operations Assistant Chyanne Escalante; SWAP Chair Kim Norton; and Dan Post

Larry called the meeting to order at 1:00 PM.

Rhea moved to approve the minutes of the August 21, 2021 Board meeting. The motion was approved unanimously.

**STATUS REPORTS:**

**Finance.** Rick reviewed the August financials.

**Budget-** We were 18.5% above budgeted revenues for August. YTD LSWDD was 32.4%% above budgeted revenues. Expenditures were 9.5% over budget for the month of August, 21.2% over budget YTD. Both these measures were improvements over July.

**Investments-** We have \$247,443 in investments.

**Cash on hand-** As July 31, 2021, we had \$45,000 in our cash account; \$292,443 total.

**Claims and Payroll** -LSWDD Claim 21032 and August Payroll were approved for payment. Rick will circulate claims for electronic signature.

**Solid Waste Alternatives Project (SWAP).** Kim Norton reported: 82 skirts were sold and \$4858 was collected in contributions; Dog Calendars are available for sale; New skirt shops are being scheduled and new board members are joining SWAP. The Levy campaign is in process and going well.

**Solid Waste Advisory Committee (SWAC).** SWAC did not meet.

## **STAFF REPORTS:**

**Facility Manager.** David reported:

### **SAFETY.**

Volunteers have been asked to pay special attention to keeping the aisles at TIOLI clear of obstructions to prevent falls.

Customers, Staff, and Volunteers continue to mask up and social distance.

### **GENERAL OPERATIONS/ONGOING ISSUES.**

David is looking at car count figures over the next 3 weeks in order to make recommendations about operations hours this Fall. The Public Works shop will be returning to a five day work week beginning September 27th. The Fall Great Islands Cleanup event is scheduled for Saturday September 25th. Nick Teague is organizing the volunteers in Nikyta's absence.

**TIOLI** operations continue with separate days for shopping and dropping. Shoppers have been Covid compliant and appreciative of the ability to shop during the pandemic. The Facility Manager and TIOLI Staff are continuing to change operations as needed as the situation with Covid-19 evolves.

### **CUSTOMER/VOLUNTEER FEEDBACK.**

A volunteer in TIOLI expressed dismay when she was informed by the Facility Manager that LSWDD did not have a policy requiring staff to be vaccinated against Covid-19.

**District Manager.** Rick reported:

He is working on RFQ for developing future Expanded Site Master Plan. The Baler Shed proposal is in review. We are waiting further information from SJC. We have received worksheets from County Auditor needed for 2022 budget process.

**Administrator.**

The August Report has not yet been received from Skagit Recycling.

**TEOC.** Nikyta reported:

**Training/Volunteers:** Trained 6 new volunteers in August, and 6 more are scheduled for training.

**Education and Outreach:**

July's MIR's taught 2 classes: Pleated skirt making out of sheets, and Japanese draw string patchwork bags. Both well attended. Maker in Residence, Ellen Peterson taught Felted Wool Hip Belt (Fanny pack) class on August 26. Gave lecture and textile craft activity for Youth Conservation Corps group in August and did an upcycled t-shirt activity. Gave ReMakery and on site tour to San Juan volunteer group of Friends of the San

Juans.Trained new Makers in residence Josh Ratza and Erik Eustis for September MIR.

**Ongoing:**

PR Committee: website updated, FB, new ReMakery and ReMakery instagram,Plastics Free Salish Sea Working group did not meet.

**OLD BUSINESS:**

**DOE Grant /Remakery.** Nikyta reported:

Nikyta presented our final report on the DOE Grant to the Department of Ecology board of directors on Aug 11 and received glowing praise and many follow up emails with more praise for the ReMakery. Hopefully this will aid our funding.It looks good that the ReMakery will receive the 20K grant funding as a subtask in Mark Ingman’s Dept of Ecology Solid Waste LSWFA grant. We will hopefully know in September as it was stalled internally both through SJ County and DOE. This grant would pay the lease/rent for the ReMakery and begin retroactively July 1, 2021 if received. This grant has a 1/4 match—hopefully from SWAP and/or other fundraising efforts. Since Mark Ingman is leaving his position, we will need to follow up with the administrative assistant Carolina Ramos. Mark sent an introductory email for us to follow up CCing Rick Carr.

**Strategic Planning.**Pam, Ross & Rick reported:

The Baler Shed Proposal is under review at the County and the RFQ for an expanded site Master Plan is in early stages of development.

**Consideration of Board Nomination of Cyndi Smith.**

Ross introduced the subject of adding new members to the Board. After discussion and reviewing a pending LSWDD Board Application, the following motion was moved and passed unanimously :

**RESOLUTION**

**RESOLVED:**That the LSWDD Managing Board hereby recommends that the San Juan County Council appoint **Cyndi Smith** to the LSWDD Board.

**2022 Levy.**

Larry, Rhea and Rick reported that all necessary requirements had been fulfilled to place the levy on the November2 Ballot.

## **NEW BUSINESS:**

### **Resolution--LSWDD Vaccine Policy**

Larry advised the Board of the SJC Council's Resolution requiring all County employees and volunteers to be vaccinated by October 18, 2021, proposed that the LSWDD as a junior Taxing District to SJC adopt a similar resolution to protect our employees, volunteers and the public, and opened the subject to all present to discuss. After hearing and considering the comments of all, it was moved and unanimously passed as follows:

### **RESOLUTION:**

**WHEREAS**, the coronavirus disease 2019 (COVID-19) is caused by a virus that spreads easily from person to person which may result in serious illness or death and has been classified by the World Health Organization as a worldwide pandemic; and

**WHEREAS**, COVID-19 continues to spread, is currently infecting increasing numbers of people in San Juan County, and is a particular threat to those who remain unvaccinated; and

**WHEREAS**, the SAN JUAN COUNTY COUNCIL adopted a Resolution on August 24, 2021 requiring all County Employees and Volunteers to be fully vaccinated against Covid-19;

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS :**

#### **1. Prohibitions. This resolution prohibits:**

a. Any employee or volunteer from engaging in work for the Lopez Solid Waste Disposal District (LSWDD) after October 18, 2021 if the employee or volunteer has not been fully vaccinated against COVID-19 and provided proof thereof to the LSWDD;

b. Any department or manager of the LSWDD from permitting an employee or volunteer of LSWDD under their supervision to engage in work for the LSWDD after October 18, 2021 if the individual has not been fully vaccinated against COVID-19 and provided proof thereof to the LSWDD;

#### **2. Exemptions from Vaccine Requirement:**

a. Employees and volunteers for LSWDD are not required to get vaccinated against COVID-19 if they are entitled under the Americans With Disabilities Act (ADA), Title VII of the Civil Rights Act of 1964 (Title VII), the Washington Law Against Discrimination (WLAD), or any other applicable law to a disability-related reasonable accommodation or a sincerely held religious belief accommodation to the requirements of this resolution. As provided in the ADA, Title VII, and the WLAD, the LSWDD is

not required to provide such accommodations if they would cause undue hardship.

b. To the extent permitted by law, before the LSWDD will provide a disability-related reasonable accommodation to the requirements of this resolution, any LSWDD employee or volunteer requesting the accommodation must provide documentation from an appropriate health care or rehabilitation professional authorized to practice in the State of Washington stating that the individual has a disability that necessitates an accommodation.

**2022 Budget.**

Larry reported that the Administration and Finance Committee had started work on a Draft 2022 Budget and that Immediate Past LSWDD Chair Clark Johnson had graciously agreed to assist the Committee in the planning process with the objective of having a draft budget for the Board's review at our November Meeting.

**IDEA POT:**

**None**

**PUBLIC COMMENT :**

**None**

There being no further business, the meeting was adjourned at 3:00 pm. The next meeting will be another ZOOM EVENT on October 20, 2021.

Respectfully submitted,

Larry Bailey, Acting Secretary

[larryb@lopezsolidwaste.org](mailto:larryb@lopezsolidwaste.org)