

MANAGING BOARD MEETING
LOPEZ SOLID WASTE DISPOSAL DISTRICT
Wednesday December 16, 2020

Approved 1/20/2021

ZOOM MEDIA MEETING

1:00 PM to 3:00 PM

Board members present: Clark Johnson, Rhea Miller, Gene Helfman, Clay Smith, Ross MacDonald, Pam Stewart and Larry Bailey. Others present: District Manager Laurie Bullock; Facility Manager David Zapalac; TEO Coordinator Nikyta Palmisani; Operations Assistant Alannya Sowers; and SWAP Chair Kim Norton.

Clark called the meeting to order at 1:00 PM.

Rhea moved to approve the minutes of the December 16, 2020 Board meeting. The motion was approved unanimously.

STATUS REPORTS:

Finance. Laurie reviewed the November financials.

Budget- We were 31.1% above budgeted revenues for November, 5.8% above budgeted revenues YTD.

Expenditures were 4.4% over budget for the month of November, 6.4% under budget YTD.

Investments- We have \$260,000 in investments.

Cash on hand- November 30, \$77,616 in our cash account; \$337,616 total.

Claims and Payroll -LSWDD Claims 20039-41 and November Payroll were approved for payment. Laurie will circulate claims for electronic signature.

Solid Waste Alternatives Project (SWAP). Kim Norton reported:
LSWDD Grant-\$10,700 is available to disburse for LSWDD site needs;
Scholarships-A \$5000 gift was received for college scholarships for students who have demonstrated an interest in the environment. Three \$500 scholarships have been granted to date,
Calendars/Skirts-- are available for sale.

Solid Waste Advisory Committee (SWAC). SWAC did not meet.

STAFF REPORTS:

Facility Manager. David reported:

SAFETY.

Sundays continue to be our busy day and traffic flows are still heavy. Extra staff has been added to help with traffic flow and assist operations.

Customers, Staff, and Volunteers continue to maskup and social distance.

GENERAL OPERATIONS/ONGOING ISSUES.

David had conversations with Jerry Hays and Mark Ingman regarding the use of shop space next door, at either the Public Works road shop or the maintenance shop, for LSWDD equipment maintenance and repair. It is the intention of the Facility Manager for this to be a permanent arrangement.

TIOLI operations continue with separate days for shopping and dropping.

Customers are required to make reservations on our website for donating items and all of the time slots are getting filled each week. The capacity for shoppers in TIOLI has been reduced to ten persons at a time. Shoppers have been Covid compliant and appreciative of the ability to shop during the pandemic. The Facility Manager and TIOLI Staff are continuing to change operations as needed as the situation with Covid-19 evolves.

CUSTOMER/VOLUNTEER FEEDBACK.

Several customers and volunteers have asked that shopping at TIOLI be extended to Fridays, but due to the parking situation this is not possible.

District Manager. Laurie reported:

Budget-Our 2021 budget was approved by the SJC Council on 11/24.

Required documents have been submitted to the appropriate SJC Departments.

Driver

o Larrol Parlin has been driving for us but he's moved to San Juan. He has continued to drive for us but has asked that we look for a new driver. David and Dan have put the word out informally but have not been able to find a Class B driver. Next steps, David and I will post the job online.

Administrator.

The November Report has not yet been received from Skagit Recycling.

TEOC. Nikyta reported:

Training/Volunteers: Trained 2 new volunteers in November, and 2 more to be trained in December. We are very appreciative that new folks are still signing up and interested in volunteering. Due to the Governor's Lockdown, the Spanish speaking meeting was postponed and will be rescheduled.

Education:

After school Classes continued at the school in partnership with the Library. November focused on gratitude. The kids made decorative flags as thanks to their parents and families and a gratitude tree for the staff of the Lopez School and after school program. Staff expressed their gratitude for these pieces as well. Classes ended Nov 24 and may continue in February 2021. Much PR in gratitude to Lopez voters, volunteers and supportive community for approval of the Levy. This included a newspaper article and an ad thanking volunteers, both of which were also posted on Facebook and Lopez Rocks.

Much communication was needed around slowing the "Sunday Rush" on site and also about changes due to the Governor's Lockdown. TIOI was kept open, but capacity was limited to 10 at a time inside.

Plastics Free Salish Sea group is focused on publications about new legislation around the Plastics bag ban, and looking forward to increased education and outreach about single use plastics and how they contribute to marine pollution. Grocery stores are now accepting reusable bags, so this message will be communicated also.

"Dump 101" education and outreach is on hold due to Lockdown.

Ongoing:

PR Committee: website updated, Facebook updated.

Virtually attended SWAP Board meeting

Participation in PFSS Working group and monthly calls.

OLD BUSINESS:

None

NEW BUSINESS:

Dump 2.0.

Pam and Ross lead a discussion about possible next steps for Dump 2.0 discussions with SJC about expansion into SJC space. They recommended that a special committee be formed to study the issues, including, but not limited to: the feasibility of the property for our needs; what needs to be done to the property to integrate it into our site and existing operations; the development of a site plan and budget; development of the key components

of a message supporting the acquisition; planning a campaign to educate the County and the Lopez Community on the expanding needs of the existing facility; and development of a realistic timeline to complete the acquisition and to integrate the new space.

After discussion, a resolution was moved and unanimously passed as follows:

RESOLVED: THAT A SPECIAL LSWDD COMMITTEE IS HEREBY ESTABLISHED TO STUDY THE ACQUISITION OF THE SJC PUBLIC WORKS SITE ADJACENT TO THE LSWDD DUMP AND ITS INTEGRATION INTO LSWDD OPERATIONS, WHICH WILL BE CHAIRED BY PAM STEWART AND ROSS MACDONALD WITH STAFF SUPPORT FROM LAURIE BULLOCK AND DAVID ZAPALAC AND WITH SUCH OTHER COMMITTEE MEMBERS FROM THE PUBLIC AS SELECTED BY THE CO-CHAIRPERSONS.

IDEA POT:

None

PUBLIC COMMENT :

None

There being no further business, all present expressed their extreme gratitude and thanks to retiring Board Chair Clark Johnson for his exemplary service to the LSWDD Board and to the Lopez Community. His presence, leadership and calm demeanor will be greatly missed by all Board Members and Staff.

The meeting was then adjourned at 3:00 pm. The next meeting will be another ZOOM EVENT on January 20, 2021.

Respectfully submitted,

Larry Bailey, Secretary

larryb@lopezsolidwaste.org