

Minutes, LSWDD Board Meeting, July 21, 2021

1:01 Call Zoom meeting to order by Larry Bailey Present: Board members Larry Bailey, Rhea Miller, Pam Stewart, Ross MacDonald, Gene Helfman; Staff: Laurie Bullock, David Zapalac, Nikyta Palmisani; SWAP chair Kim Norton; public participants Dan Post, Ric Carr.

1:04 Approval of Minutes from June 23, 2021 Board Meeting. Approved. Staff reports attached in Board Packet.

**1:10 Status Reports**

- Financial Officer's Report (appended) -Laurie: LSWDD was 96.5% above budgeted revenues for June. YTD LSWDD was 31.2% above budgeted revenues.

Important Note: If you remove ReMakery income LSWDD was 29.9% above budgeted revenues for June and 18.2% above budgeted revenues for the year.

Expenditures were 70.4% over budget for the month of June, 49.5% over budget YTD.

Important Note: If you remove ReMakery expenses. LSWDD was 12.3% over budget for June and 23.6% over budget for the year.

We should consider increasing budgeted expenses because of many changes to our operations.

Investments: We have \$260,000 in investments.

Cash on hand : At the end of June 2021, LSWDD had \$37,178 in its cash account; \$297,178 total.

The DOE Remakery Grant has been successfully processed and closed out.

**Approve Claims & Payroll:** LSWDD Claims 21026-28. Payroll for June will be distributed for signatures after the meeting. Larry moved to accept claims. Approved unanimously.

Rhea: wages have been higher and will continue to be higher and for a while we'll be paying Laurie and the new Manager while new person is training, which will increase our expenses. Will we have to take from reserves to meet these additional expenses. Laurie doesn't think so because of increased revenue from garbage but it's something to consider.

- Solid Waste Alternatives Project (SWAP)-Kim. Did not meet in July. Remakery rent paid, supported the volunteer bbq, lots of activity making skirts. \$1500 donation income from the ReMakery event.

- Solid Waste Advisory Committee (SWAC)-David. Did not meet. Will meet next month on the 12<sup>th</sup>.

## 1:25 Questions from Board concerning Staff Reports

- Facility Manager-David: Some bicycles were taken from TIOLI after hours, which amounted to trespassing. Re: on-site injury reported from between the kiosk and paper recycling. Can that area be blocked off? Maybe squeeze containers together more and clear trippable items from the area. MR gave us \$10/ton break on glass costs.
- District Manager-Laurie. None.
- Administrator - Monthly Bale-Gary. None. David: notice the jump in cardboard, also increases in other metals giving us more revenue.
- Training, Education, and Outreach Coordinator-Nikyta. 70 attendees at the volunteer appreciation BBQ. Nikyta will report on grant results to DOE board Aug 11<sup>th</sup>. ReMakery, Repair Cafe details in TEOC report. Latest grant submitted and results will come back in the next month. Allanya will be filling Nikyta's role for the month of September. Another fund raiser/fashion show is considered for fall or winter. Volunteer training sessions for TIOLI and Recycle Plaza regularly held on Fridays at 9:30

## 1:45 Old Business

\* DOE Grant/Remakery- Laurie and Nikyta

\* Strategic Planning-Pam and Ross. See attached document in board packet. We need to be aware of metals being flushed off site from large appliances and metal bins exposed to weather. We need to be testing effluent from recycle bins to have the data.(David noted that the drop-bins are under an overhang; this situation will improve with the rebuild of the bailer shed). Pam had a conversation with Ingrid Gabriel from the county: part of \$433,000 may be available for our purposes, which is larger than previous years. MOU is still on hold. Committee is working on facilitating more transport of recycles off site.

\* PFFAP application to SJC/baler shed expansion-Pam/Ross. Bailer Shed proposal is still a work in progress.

\* District Manager recruitment-Larry and Rhea. Will be discussed during executive session. We had 4 off-island inquiries but they lacked needed background and one on-island inquiry that wasn't viable. We had two well-qualified candidates.

Complainant is happy that we have stopped crushing glass on site. All the other activities we do on site are listed in our permit. We don't want to encourage using aluminum because aluminum cans are lined with toxic BPA plastic.

\* Garbage Rates-Larry/Laurie. The Council approved our Garbage Rate increase and our proposed 2022 Levy for inclusion on the November ballot. There were positive comments from all Council members and the Public. When do we impose the new 25% increased rates? Ross moved that fee increase begin Fri Aug 13<sup>th</sup>. Approved unanimously. Rate change advertising should be bi-lingual.

### **New Business**

\* 2021 Levy Discussion and Resolution- see Larry's comment above. Larry thinks it's been approved by Council. Millage rate will be reduced because assessed values have gone up.

Ross has forwarded Cindy Smith as a candidate for a board position, perhaps at the end of summer. Pam and Nikyta concurred. It was agreed Cindy be invited to attend the next board meeting. Ross volunteered to invite her.

**Idea Pot:** none.

**Public Comment / Input.** Dan—Garbage revenue is 100% above what it was at the beginning of LSWDD so do we really need to raise tipping fee? Also we should consider glass be paid as garbage. Lopez Freight moves recyclables cheaper than we can do it ourselves.

### **EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS- (RCW 42.30.110(1)g)**

At 2035 Larry announced we would go into Executive Session to discuss Personnel Issues and that the adjoining Public Meeting would resume at 2050. Everyone but Board members were asked to exit Zoom and reconnect at 2050 if they want to. The meeting was then adjourned, the Executive Session was held and the Public Meeting reconvened at 2050. In attendance at the reconvened Board meeting were the Board members plus Dan and Laurie and Kim and David and Nikyta.

2:40 **End of Executive Session.** Rhea moved that we hire Ric Carr as the new District Manager at a rate of \$35/hr starting this week. Approved unanimously.

2:53: **Adjournment-** Next Regular Board Meeting Aug 18, 1-3 pm via Zoom.