

LOPEZ SOLID WASTE DISPOSAL DISTRICT REGULAR MANAGING BOARD MEETING

MINUTES

THURSDAY, OCTOBER 15, 2015
LOPEZ ISLAND FIRE HALL MEETING ROOM
3:00 PM to 5:00 PM

Approved at 11/19/15 Regular Managing Board Meeting

Board members present: Sandy Bishop, Bruce Creps, Dan Post, Jim Lombard, Tytti Langford

Board member absent: Judy Meyer

Others present: Facilities Administrator Gary Lawrence, Manager Dave Zapalac, EOC Nikyta Palmisani, TIOLI coordinator Carol Streckler

Guests: Brian Vincent from San Juan Public Works and Ed Hale from Skagit County Recycling and Transfer Station

1. Sandy called the meeting to order at 3:00 noting changes to agenda for discussion with Brian and Ed.

2. The guests were introduced.

Discussion was focused on working with Skagit County and our preparing for the future. Brian would be the point person in the Public Works interest in utilizing the SJC property at Port Stanley and the area north of the Children's Center.

Other discussion items included the active recruitment of County solid waste manager, SWAC re-instatement and glass disposal arrangement with Lopez Sand and Gravel. Asphalt grinding machine will be available the second quarter of 2016 for LSWDD.

3. **A motion was made to approve the minutes from September 25, 2015 regular meeting with corrections.**

The motion was approved 5/0/0.

3. Board business:

Treasurer's report:

See attachment 1 (on LSWDD website).

Items for payment were approved and signed.

Chamber of Commerce membership has been renewed.

2016 budget discussion was started with issues about labor shortage on busy days,
a four day work week, which bring many issues. David will get more information on the subject.

5. Manager's report:

See attachment 2 (on LSWDD website).

**A Motion was made to remove glass from comingled on 1/1/2016.
The motion was passed 5/0/0**

Employee evaluations will start in February 2016. The process will be compiled in January with the presented form revised. Policies need to be created.

Education and Outreach- Nikyta will propose attendance at the San Juan Leadership seminar and find out dates for it.

6. Administrator's report:

See attachment 3 (on LSWDD website).

**A Motion was made to clarify that David, Gary and Nikyta will be paid for their time attending the board meetings.
The motion passed 5/0/0**

7. Committee reports:

SWAP: A big thanks to SWAP!

OPS: Parking – David wants official training from Public Works for directing and flagging traffic. Need new radios, old ones not working.

TIOLI: Volunteer guidelines were approved. Process for volunteer guidelines is needed.

To close the loop for interested volunteer applications, e-mail Carol the name and phone number. Carol discussed creating a newsletter bimonthly or quarterly to recognize volunteers.

8. Old business:

Follow up tasks and assignments from retreat at next meeting.

Sandy sent a letter in response to Monico and FBSD Board in regard to items taken from garbage. No one will be allowed beyond the yellow garbage disposal line.

Next regular board meeting will be November 19, 2015, and there will be a special board meeting on November 5 to discuss the budget.

Respectfully submitted,

Tytti Langford
Acting Secretary
tytil@lopezsolidwaste.org