

MANAGING BOARD MEETING
LOPEZ SOLID WASTE DISPOSAL DISTRICT
Wednesday, July 17 , 2019
Approved September 25, 2019

LOPEZ ISLAND FIRE HALL MEETING ROOM

1:00 PM to 2:25 PM

Board members present: Clark Johnson, Rhea Miller, Larry Bailey, Clay Smith, and Gene Helfman.

Others present: District Manager Paul Andersson; Facility Manager David Zapalac; Operations Assistant Eric Blaser; TEO Coordinator Nikyta Palmisani; and guests Laurie Bullock and Dan Post.

Clark called the meeting to order at 1:00 PM, noting no changes to the Agenda .

Rhea moved to approve the minutes of the June 17, 2019 Board meeting. The motion was approved unanimously.

Status Reports:

Financial Officer- Paul reviewed June's financials. We were 20.5% above budgeted revenues for June and are 8.2% above budgeted revenues for the year (\$15,367). May expenditures were 8.9% above budgeted and we are 1% below budgeted expenditures for the year (\$1,664). We are holding \$200,000 in investments. At the end of June, we had \$68,607 in our cash account; \$268,607 total. He submitted claims for approval and by unanimous consent **the following vouchers/warrants /electronic payments were approved for payment: Claim #19026 - \$1,927.36; #19027-\$15,142.23; #19028-589.69; and June Payroll - \$17,490.11.**

Solid Waste Alternatives Program (SWAP) – Kim Norton was off-island and had submitted a written report: **Saturday Market**-Selling skirts; **Blossom Bag Bin**: New signage is working, container is much

cleaner and people are bringing bags to TIOLI; and **Dogs at the Dump Calendars 2020**-The 2020 calendar is available for purchase at Paper Scissors and at SWAP Mkt Booth on Saturdays.

Solid Waste Advisory Committee(SWAC): The Committee did not meet.

Staff Reports:

The Board reviewed the staff reports with Paul providing an overview.

Facility Manager- David summarised his report:

Safety.A new pedestrian walkway has been created at the West side of TIOLI which will better separate pedestrian and vehicle traffic.New signs are in place for Summer parking. Striping for the disabled parking,the TIOLI intake area and lower TIOLI parking have been repainted.

General.The chip seal resurfacing project has been completed.120 cars were unloaded during the annual Household Hazardous Waste collection event on Saturday,June 22nd.The Friday through Monday period after the 4th of July was very busy with 861 cars,which is about 100 more than the previous week. Colby worked all four of the days and, for the most part,operations went smoothly.Monday traffic counts are still increasing.

Volume. Dan Post produced garbage hauling statistics showing annual increases of 5-10% thru 2018, but this year we are up over 27%.This may be accounted for in part by increased volumes of construction debris from local contractors.

Administrator - The Daily Bale Report for the YTD thru June was available for review by the Board.

Training, Education, and Outreach Coordinator- Nikyta reported:

Volunteers-4 new volunteer recruited, 4 new volunteers trained, 82% of shifts filled in June, and more volunteers are continuing to spread the word; **Education**-Nikyta summarized seven(7)TEOC facilitated educational projects detailed in her report.

Old Business:

Board diversity and recruitment: Clay reported the information and form for promoting diversity of board membership and recruiting new board members, will be posted on the LSWDD website this month.

District Manager Position: Clark and Rhea introduced Laurie Bullock as the Hiring Committee's candidate for the LSWDD's new District Manager. After discussion, the following Motion was moved and unanimously passed as follows:

MOTION: Laurie Bullock is hereby hired as District Manager of the LSWDD on such terms and conditions as agreed to by the LSWDD Hiring Committee.

LSWDD Continuing Education Reimbursement Program: Continuing the discussion from the Board's June meeting, the following Motion was moved and passed unanimously:

MOTION: The LSWDD Continuing Education Reimbursement Policy, Continuing Education Reimbursement Request Form, and Continuing Education budget amendment is hereby approved, providing for \$400 in continuing education reimbursements each year for employees that meet specific criteria. Employees must meet criteria established in the policy, submit a signed request form, and receive full approval before requesting reimbursement. Policy. The total program cost shall not exceed \$2,400 annually.

Back-up Driver: Continuing the discussion from the Board's June meeting, the Board authorized Dave to pursue discussions to add a back-up driver for the LSWDD.

New Business:

Appointment of new LSWDD Financial Officer:

After discussion, it was agreed to defer the appointment of Laurie as the new Financial Officer until the September Board Meeting when she will

have completed her orientation and training with Paul.

2020 LSWDD Levy:

Continuing the discussion from the Board's June meeting, Paul reported that he would be presenting the LSWDD 2020 Levy Motion to the SJC Council on July 22. He also reviewed with the Board the Levy/Budget calendar of events for the remainder of 2019.

Idea Pot:

Material Hauling: Should we be using our empty trucks returning to Lopez to haul material for hire ? Concern was expressed that we might be competing with private businesses if we did this.

Garbage Rates: The cost of disposing of garbage exceeds our garbage income by \$8000. To break even we need to collect \$400/ton in fees, which would require a 9% increase in fees. Should we consider increasing rates?

Additional Income Options: Donation Box at TIOLI? Collection Box for Garbage at TIOLI ?

Public Comments- Dan Post discussed the increase in garbage volume, requiring increased hauling to Skagit Steel. He also commented that local truckers would be concerned if the LSWDD started using its empty trucks for hauling.

The meeting was adjourned at 2:25 pm. The next meeting will be on September 25.

Respectfully submitted,

Larry Bailey, Secretary

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