

LSWDD Minutes, May 18, 2022

Call to Order -Pam

Board Members present: Pam, Ross, Gene, Cyndi, Rhea; District manager Ric, Facilities manager David; SWAP chair Kat; Public: Dan Post

Approval of April 20, 2022 Board Minutes, approved unanimously.

Status Reports:

***Financial Report/Claims & Payroll-Ric--** We had April income of \$67,356 and expenses of \$41,837, leaving a profit of \$25,519 for the month. On a year-to-date basis, we have income of \$190,531 and expenses of \$151,778, leaving a year-to-date profit of \$38,813.

Two of the driving factors in this surplus are the “front loaded” timing of receipt of Tax Levy funds and the delay in posting of the Skagit County PW invoices. We have already received over 50% of the expected Tax Levy funds. The errant Skagit County PW invoices (totaling \$11,326) called out in the last report did not post in April (timing issue with SJC). They have been paid & will show in the May financials, thus reducing the current YTD surplus.

Expense notes:

- Accounting & Professional includes an \$1,800 charge from the WA State Auditor for our Accountability Audit

We ended April with \$110,464 in cash and \$260,000 in District Reserves, for a total of \$370,464.

- **Claims** requiring board signature include:

- o LSWDD Claim 22010
- o LSWDD Claim 22011
- o LSWDD Claim 22012
- o April Payroll Claim

***Solid Waste Alternatives Project (SWAP)-Kat:** will be needing a new secretary. Board meeting will be this evening. Have been developing job role document to detail secretary’s responsibilities. Will help in future organization. Have one prospect from among volunteers.

***Solid Waste Advisory Committee (SWAC)-David.** Missed because of a communication issue. 5 year plan in the offing, Household hazardous waste is upcoming June 25th.

***Strategic Planning Committee-Cyndi:** hope to finalize document over the next month and post on website. Ross volunteered to take Clay’s place on Committee.

Staff Reports:

***Facility Manager-David;** working on a change in scheduling to change the TIOI shopping and intake days to an alternating schedule (Friday shop, Saturday drop, Sunday shop, Monday drop). **Rhea:** should coordinate any schedule changes so the schedule doesn't change twice.

Re: Vehicular ACCIDENT. On Sunday Apr 25th, around 1:30 p.m., a customer leaving the Dump turned left onto Fisherman Bay road, accelerated and then lost control of her vehicle and crashed onto our site at the entrance driveway. Two other vehicles were involved. One vehicle had slight damage to a bumper, the other (parked below the Z Wall) suffered major damage but was still driveable. The county "no parking" sign and the small LSWDD road sign were both flattened. No injuries occurred other than to vehicles.

***District Manager-Ric;** see report for details. There were delays from timing of tax levy fund and Skagit bill. We're still in the black without a deficit month in 2022. \$1800 charge in accounting is from the audit.

***Administrator - Monthly Bale-David/Gary;** missing will be updated next month.

***Training, Education, and Outreach Coordinator-Larissa's** report is in the packet. **Ric:** Attended Western Recycling Association Convention earlier this week. New info provided and will be implemented for waste reduction

***Public Comment / Input: Dan** is working on plastic over the years. It's shocking. It will be valuable for the island to realize how much plastic we're dumping.

***Old Business:**

Approval Required—Resolution 2022.01,Ric (in the packet): we need our own go-to person for damage claims to pass on to our insurer.. Will get address from Ric. Ric will send out with claims for signatures. Gene will file with auditor???. Ross moved to accept. Acceptance unanimous.

Composting Initiative-Cyndi, Larissa: Reached out to former board members on composting via workshops. New info forthcoming next month.

***New Business:** We have a vacancy, maybe two and need to recruit new members.

Adjournment: at 1:33

Next Regular Board Meeting: June 15, 1-2:30 pm