

MANAGING BOARD MEETING
LOPEZ SOLID WASTE DISPOSAL DISTRICT
Wednesday November 18, 2020

Approved 12/16/2020

ZOOM MEDIA MEETING

1:00 PM to 3:00 PM

Board members present: Clark Johnson, Rhea Miller, Gene Helfman, Clay Smith, Ross MacDonald, Pam Stewart and Larry Bailey. Others present: District Manager Laurie Bullock; Facility Manager David Zapalac; TEO Coordinator Nikyta Palmisani; SWAP Chair Kim Norton; Mark Ingram, SJC Solid Waste Program Manager; and guest Dan Post. Clark called the meeting to order at 1:00 PM, noting the addition of Mark Ingram and SJC Capital Funding to the agenda.

Rhea moved to approve the minutes of the October 21, 2020 Board meeting. The motion was approved unanimously.

SJC SOLID WASTE PROGRAM MANAGER BRIEFING

Mark Ingram made a presentation on the SJC Real Estate Excise Tax Fund (REET) and its use for funding capital improvements. This is a Fund (\$1M+ over the last 10 years) Lopez residents pay into, but over the years the majority of the funds have gone to Orcas, leaving out Lopez and San Juan. Last week, the SJC Capital Spending Committee again directed another \$500,000 to Orcas from the 2021 REET Fund. Typically, REET funds stay with the Island where generated and Lopez should be receiving a 15% proportionate share. It has not and Lopez is being left behind. It is too late to do anything about the distribution of REET funds in 2021, but we need to start laying the groundwork now so that Lopez receives its fair share of future funding. Mark also explained the SJC Noxious Fund which is collected with Real Estate Taxes. Lopez has not received its share in 2020, but the Fund is exhausted so Lopez will have to cover the \$14,000 it should have received. We need to work with SJC to make sure we receive our share of the fund in future years.

STATUS REPORTS:

Finance. Laurie reviewed the October financials.

Budget-We were 2.7% above budgeted revenues for October, 3.6% above budgeted revenues YTD. October expenditures were 2.3% under budget,7.3% under budget YTD.
Investments- We have \$260,000 in investments.
Cash on hand- September 30, we had \$55,393 in cash; \$315,393 total.
Claims and Payroll -LSWDD Claims 20035-8 and October Payroll were approved for payment. Laurie will circulate claims for electronic signature.

Solid Waste Alternatives Project (SWAP). Kim Norton reported:
LSWDD Grant--\$11,500 is available to disburse for LSWDD site needs.
Fund Raising- \$4700 has been received from Donation Request Letter.
Calendar/Skirts-- Sales have raised \$900 to date .
Levy-- Kim is very pleased with the Levy Committee's work in achieving 83% voter approval, the highest approval % ever.
The Board thanked SWAP for its great work on the Levy and congratulated the LSWDD staff for its fine work day-to-day of which the voting public obviously approved.

Solid Waste Advisory Committee (SWAC). SWAC did not meet.

STAFF REPORTS:

Facility Manager. David reported:

SAFETY.

Nikyta has messaged through our social media asking customers to reduce trips to the Dump and time on site if possible as we experience excessive traffic, especially on Sundays. A new sign has been installed before the kiosk asking customers to mask up before arriving at the window. Customers, Staff, and Volunteers continue to maskup and social distance.

GENERAL OPERATIONS/ONGOING ISSUES.

We welcome Alannya Sowers as our new Operations Assistant. Alannya brings great enthusiasm and dedication to the TIOLI operation as well as a keen eye for safety and great organization skills.Operations at TIOLI changed in November. Fridays the gates are closed to the public while volunteers and Nikyta work to sort and shelve the previous week's donations. Saturdays are for shopping only and Sundays are for donations only with reservations continuing.

CUSTOMER/VOLUNTEER FEEDBACK.

Many customers have expressed gratitude to staff for reopening TIOLI.

District Manager.Laurie reported:

2021 Budget: Laurie presented the final draft of the 2021 LSWDD Budget.

After discussion, the following resolution was moved and unanimously passed as follows:

RESOLVED: That the 2021 LSWDD budget is hereby approved

Laurie advised that we are on the agenda to present our 2021 budget to the SJC County Council on 11/24.

Administrator.

The Daily Bale reports for October and Year-to-Date were reviewed.

TEOC. Nikyta reported:

Training/Volunteers: Trained 2 new volunteers in October, with 2 more scheduled for training in November. We are also hosting a bilingual volunteer meeting for Spanish speaking volunteers and those interested in volunteering on Saturday, November 21 at 3 pm at the TIOLI. Claudio Pelligreno, Spanish language instructor, will act as interrupter.

Education:

Continued after school Classes at the school in partnership with the Library. Much press and publication around TIOLI reopening, including newspaper articles, FB, Lopez rocks.

Prepared for participation in Washington State Recycling Association's Virtual Conference Nov 1-3. Our session was Tuesday, November 3 at 8:30 am. Sessions have been recorded for later viewing.

Worked with Plastics Free Salish Sea group(PFSS) to get water bottle refill stations on a Google Map.

October was focused primarily on reopening TIOLI and educating the public as to how we are currently working and how it is related to Covid safety and precautions. Most customers are very understanding and grateful TIOLI has reopened and is so clean and organized.

Events:

TIOLI reopening very successful: average of 60+ people/day for donation days, and shopping days continue to go smoothly. We have transitioned to Saturdays as Shopping Days and Sundays as Donations by Appointment.

Ongoing:

PR Committee: website updated, FB updated.

Virtually attended SWAP Board meeting

Participation in PFSS Working group and monthly calls.

OLD BUSINESS:

LSWDD Financial Dashboard.

Clark proposed a Quarterly Financial Dashboard for LSWDD that would hopefully help us better understand and assess how we are performing financially by tracking: Input(fee revenue), Process(labor & volunteers), and Output(garbage).The Dashboard would have Four(4) indicators : Garbage Tipping Fee Revenue; Staff Wages; Volunteer Hours; and Tons of Garbage.Clark demonstrated his proposal with a graphic presentation showing the indicators. Discussion followed with no decision made yet as to implementation.

2021 Budget/Dump 2.0.

In connection with our discussions of the budget and the SJC Capital Improvement Fund, questions were raised about possible next steps in Dump 2.0 discussions with SJC. Further expansion into SJC space and possible installation of a scale, requiring rerouting of traffic was discussed. It was suggested that Mike Thomas at the SJC might be the best person to contact to initiate a new round of discussions.

NEW BUSINESS:

SJC Health Officer Letter.

It was agreed that Staff needed to monitor SJC Health Directives very closely and be prepared to make such operational changes as required to meet all Covid-19 guidelines.

IDEA POT:

Clark reported that he had gained access to some computer hardware and software from a business that was closing. He did not have all the details yet, but intended to pursue it and arrange for its transport to Lopez.He thought it would be enough to possibly set up a Makers Lab.

PUBLIC COMMENT :

Dan Post commented that the Island economy remains strong and he is confident our increased garbage tonnage will remain steady for the foreseeable future.By his calculation, we exceeded our 2019 garbage tonnage at the end of October.He does not think we need a scale. LSWDD has always been a volume, not weight facility, and he thinks it has worked very efficiently for us.He feels the present system has worked very well for over eight(8) years and that we shouldn't try to fix it, if it is not broken.

There being no further business, the meeting was adjourned at 3:04 pm.
The next meeting will be another ZOOM EVENT on December 16, 2020.

Respectfully submitted,

Larry Bailey, Secretary

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