

## LSWDD Minutes, Aug 17, 2022

Members present: Ross, Pam, Gene, Rhea, Cyndi; Staff: Ric, David,; public Mike and Roxanne Webb, Shane and Jessie Patrick

**Call to Order** -Pam at 1:00

**Approval of July, 2022 Board Minutes:** approved unanimously

### **Status Reports**

**Financial Report/Claims & Payroll and District Manager reports**—Ric: We had July income of \$48,417 and expenses of \$38,379, leaving a surplus of \$10,039 for the month. On a year-to-date basis, we have income of \$339,817 and expenses of \$298,150, leaving a year-to-date surplus of \$41,667.

It should be noted that payment to Skagit County PW for our Garbage Tip Fee was not posted because of SJC AP timing. Therefore, our July surplus is really overstated by \$7,835. This will wash out in August financials.

We continue to effectively manage wage expenses (our largest expense line item), though July wages were higher due to vacation coverage and PTO.

From a 2022 budgetary standpoint, we underestimated some of our personnel line items (L&I, FICA, Retirement), and the budget details with SJC will have to be updated. I see this as a SJC budgetary issue, and not a meaningful financial concern for LSWDD.

Included in the packet are the following:

- July 2022 Month P&L
- July 2022 YTD P&L
- Revised Monthly Rev/Exp/Profit Chart – provide some time series sense of our finances

We ended July with \$113,358 in cash and \$260,000 in District Reserves, for a total of \$373,358.

### **District Manager's Monthly Report**

#### **Actions**

- **Claims** requiring board signature include:

- LSWDD Claim 22023 ○ LSWDD Claim 22024 ○ LSWDD Claim 22025 ○ LSWDD Claim 22026
- July Payroll Claim

○ Claims will need your **digital signatures** (via Adobe Sign). **Updates**

- • SJC Public Works should put Baler Shed project out to bid shortly.
- • All steps needed to have the LSWDD Levy on the November ballot have been completed. SJC passed the managing resolution that supported our resolution on August 2<sup>nd</sup> and I have confirmed with the Elections Dept. that all is in order. A special thanks to Katherine Sorensen and others at SWAP for organizing the citizen component of Levy support.

**Solid Waste Alternatives Project (SWAP)**—Kat: Dogs of the Dump calendar is ready to go. ReMakery is no longer linked on the LSWDD website. Rhea—what’s the latest with ReMakery? Kat: informal meeting to announce we got \$19,100 from County thru Katy Fleming to support ReMakery. Discussed how much is being kept out of landfill and how volunteer effort is going. We are awaiting answers to these issues and increase throughput to continue our support. We are hoping for increased volume thru ReMakery to meet quotas for redirecting waste to justify taking grant money from county. Received input from recycle dogs for increasing volume to meet quotas (maybe include furniture to get volume up beyond textiles). Andrew has the data; it just hasn’t been compiled. Cyndi—can we get beyond pounds as the metric of success?? Does this require rewording the agreement? David—several ideas of other types of items that might be included, e.g. appliances, lawnmowers, other heavy items. Maybe ReMakery should be doing the bookkeeping on large items moved out of the Dump. David knows of possibilities with Styrofoam.

Please see item 9 in the board packet for additional information.

**Solid Waste Advisory Committee (SWAC)**—David: Met, new intern working with Katy Fleming, who’s also working on composting at the fair, also a composting survey through the county. Resource Energy visited and giving report paid by DOE grant, LSWFFA (local solid waste assistance fund); some money may be coming on getting tires to Anacortes; GICU is Sept 24; County solid waste management plan has to be renewed by next year; Rhea—we have to make sure the new plan is sensitive to our needs, not just San Juan’s. We should be able see a draft of the plan. Many reviews will happen before it goes into effect. Rhea offered to help with the review because of its importance to us.

**Facility report:** Note report. Add: we made a visit to Orcas where they had a banner showing where your garbage went after it was dumped. Very educational. Larissa is making a similar banner to mount here. Ferries are a continuing problem, our truck is sitting in Anacortes and having work done while waiting for the ferry. Recycling and garbage are down (including cardboard). Not sure why. >400 visits to TIOLI/day!

**Strategic Planning Committee**--Cyndi, Ross: Doing a write-up to give to Larissa before SP goes on website. Pam—twice a year we should discuss SP to keep us all involved and informed about progress being made on each item.

**Staff Reports**

**Facility Manager**—David (see above)

**District Manager**—Ric: see above

**Administrator**--Monthly Bale-David/Gary: see report

**Training, Education, and Outreach Coordinator**—Larissa (see report). Rhea—who uses recycle facility? A large segment of the community doesn't recycle. Why? How can we explore this? Ross: we need to interact more with groups not using recycle, maybe through leaders in those communities. Can we find bilingual volunteers? Maybe work through schools? Ross will coordinate with Ric and Larissa to get things going. Ross will report back on progress.

**Public Comment / Input:** Roxanne and Mike Webb (114 Erisman adjacent to Dump). Shane and Jessie Patrick were here but left. Re: expansion and increased noise and traffic. SJCD. Are we still working on a conditional use permit from 1995? In March 2021, we increased hours, so did this violate the original charter/conditional use and are we out of compliance? Ric—we're a tenant of Public Works Solid Waste Division. So they have to be contacted about conforming. (re: Order of Decision of the County is the governing document). Person in charge is Kendra Smith.

**Old Business:**

**Composting Initiative Update:** Cyndi— Larissa intended to handout composting info at Saturday Market; thinking about a workshop in the fall, looking at October.

**New Business:** Proposed to move Sept meeting to Sept 28<sup>th</sup>. Rhea moved; vote was unanimous.

**Adjournment:** Rhea moved, unanimous, at 2:00.

**Next Regular Board Meeting: Sept 28, 1-2:30 pm**