

Minutes, LSWDD Board Meeting, August 18, 2021

1:02 Call Zoom meeting to order by Rhea Miller. Present: Board members Rhea Miller, Pam Stewart, Ross MacDonald, Gene Helfman, Clay Smith; Staff: Ric Carr, David Zapalac, Nikyta Palmisani; SWAP chair Kim Norton; public participants Cyndi Smith, Laurie Bullock, Dan Post

### **Introduce new District Director Rick Carr--Rhea**

Motion to adopt (moved by Gene) RESOLUTION #2021-3  
A RESOLUTION ESTABLISHING NEW FINANCIAL AUDITING OFFICER. Approved unanimously.

LOPEZ SOLID WASTE DISPOSAL DISTRICT SAN JUAN COUNTY, WASHINGTON  
RESOLUTION # 2021-2 A RESOLUTION ADOPTING THE 2022 EXCESS LEVY Moved by Clay Smith, Approved unanimously

1:04 Approval of Minutes from July 21, 2021 Board Meeting. Approved. Staff reports attached in Board Packet.

### **1:10 Status Reports**

- Financial Officer's Report (appended) - LSWDD was .5% above budgeted revenues for July.

YTD LSWDD was 15.3% above budgeted revenues.

Important Note: Final DOE check (\$21,839) for Remakery grant arrived in July.

Expenditures were 23.9% over budget for the month of July, 23.7% over budget YTD. Important Note: One-time, non-budgeted items (storage containers, expenses for driver training, seasonal supply order, ad expense) represent 90% of budget overage. We can expect increase in costs for Freon disposal from Sage (Professional services, about \$1K), most covered by charge for disposal. Ric: should we increase our charge for credit cards to cost 10- rather than 90%

Investments: We have \$260,000 in investments.

Cash on hand : At the end of July 2021, LSWDD had \$47,139 in its cash account; \$307,139 total.

**Approve Claims & Payroll:** LSWDD Claims 21029-32. Payroll for July will be distributed for signatures after the meeting. Gene moved to accept claims. Approved unanimously.

- Solid Waste Alternatives Project (SWAP)-Kim. 10 folks working Saturday market; sold 68 skirts. \$3,828.00 donated thus far; Workshop successful with 6 new folks for Remakery. Next Skirt Workshop- August 31<sup>st</sup> 5-7:30pm. Dogs of the Dump Calendar 2022 is out. campaign Marly Schmidke Jonathan Dahl and Kat Sorensen are on the levy campaign, which has received \$3,000..

- Solid Waste Advisory Committee (SWAC)-David. Met Aug 12. Plastic bag ban will now be put in place. Haz waste and paint care going smoothly.

Organic waste subcommittee—need for organic waste collection and digestion discussed, ongoing. Ric: how much are we talking about volume-wise? David: unknown as yet. Many hurdles, even though it's anaerobic digestion. Nikyta has more info on it's relevance here. Enthusiasm on Board for LSWDD being an information source for islanders to promote home composting.

We have a new waste oil company working for us, Emerald Services, which should improve things. We haven't seen a price yet.

Tire disposal—grant money from state available but we have transport costs getting the company here. We need a way to ship tires to Anacortes, would have to share 250 tires but don't have space. Ross: can we work with another island on this? David: it's more a storage issue than anything for us, we only have room for 25 tires. A potential service after site expansion so we should consider seeking funds as we go forward on this.

FH is running a pilot program for plastic film disposal service but limited to FH now (shipped to BC).

### **1:25 Questions from Board concerning Staff Reports**

- Facility Manager-David: feedback last Sunday from the woman who hurt herself on site sent a nice note for the care she received. Rhea: are we recovering costs of bulk appliance. David: yes,

- District Manager-Laurie/Ric. Rhea: we are over budget to date. Will tipping fee increase cover the short fall. Ric: hopefully so. Note: Bailer shed proposal turned in to County.

- Administrator - Monthly Bale-Gary. None.

- Training, Education, and Outreach Coordinator-Nikyta. Presented to DOE board about our activities e.g., ReMakery/Repair Cafe. We're stars and the Board was impressed. We have a two year grant being considered that involves 25% match, most of which we've raised. All appreciate that SWAP and ReMakery are doing great work.

### 1:45 **Old Business**

- \* DOE Grant/Remakery- Laurie/Nikyta; see Nikyta's report above. Grant would require a project i.d. to transfer money to ReMakery. It wouldn't have to go through SWAP. Juliann Schwim(?) will be doing book-keeping for ReMakery.

- \* Strategic Planning-Pam/Ross: see attached report. Ross:Met with Jamie and Mike Thomas re Site Planning. Proposed instead call it "Master Plan for Site Expansion". We're still on a 3-5 year time frame. We may have to budget something from our reserve fund initially before money comes from County. The MOU proposal is being tabled until the Master Plan exists. Ric: important to recognize it's a sequential process to obtain County confidence. Pam: we can put out a request for quotes without first getting County approval. An RFQ document is being produced.

- \* PFFAP application to SJC/baler shed expansion-Pam/Ross. Proposal has gone in. County will meet in September with approval expected by end of year.

- \* Board Member Recruitment- Ross—Enthusiasm across the Board to invite Cyndi to apply for Board membership.

- \* Garbage Rates-Public Reaction-David/Nikyta/All: David—so far so good. Public appears to be accepting the increase. Software is working.

\* 2022 Levy-materials submitted for campaign-Larry/Laurie: to be updated.

### **New Business**

**Idea Pot:** Kim—positive comments at Saturday market re fee increase (“It’s about time”). David—Vacation Rental permit increase would increase our volume. Do we want to take a stance? An increase would cut into affordable housing that affects our staffing capacity.

**Public Comment / Input.** None (Cyndi thanked for being invited). Dan: opposed to fee increase.

**2:32: Adjournment-Next Regular Board Meeting -September 15, 1-3pm** via Zoom. Gene will not be present. If meeting is recorded, Gene can produce minutes from the recording.