# LOPEZ SOLID WASTE DISPOSAL DISTRICT REGULAR MANAGING BOARD MEETING 

MINUTES<br>Approved 12/19/18<br>TUESDAY, NOVEMBER 20, 2018 LOPEZ ISLAND FAMILY RESOURCE CENTER CONFERENCE ROOM 1:30 PM to 3:00 PM

Board members present: Clark Johnson, Rhea Miller, Judy Meyer, Larry Bailey, Board member absent: Clay Smith
Others present: District Manager Paul Andersson, Facilities Manager David Zapalac, Training Education and Outreach Coordinator Nikyta Palmisani, SWAP Chair Kim Norton. Guest Linda Noreen.

Clark called the meeting to order at 1:30 PM, noting no changes to agenda.
Rhea moved to approve the minutes from the October 17, 2018 regular meeting. The motion was approved unanimously. Rhea moved to approve the minutes from the October 25,2018 special meeting. The motion was approved unanimously.

## Status Reports

Financial Officer's report: See Appendix 1 and 2 (below)
The following voucher/warrants/electronic payments are approved for payment: Claim numbers: 18043 through 18046, totaling $\$ 8195.70$; October 2018 payroll totaling $\$ 11976.99$. LSWDD is above revenue for October and at $104 \%$ of budget for the year. Expenditures are at $99 \%$ of budget. LSWDD cannot exceed budgeted expenses without amending the budget, and Paul does not anticipate needing to do that.

The legacy fees have dropped significantly for 2019. The administrative charge from the county auditor's office is included in the professional services budget.

Family Medical Leave Act. This is a new requirement for 2019. Paul made the decision that LSWDD will pay the full amount, which is $\$ 340 /$ year. It is not clear whether employees can only draw out what has been contributed in their name. Paul will check on this and report back to the board.

Solid Waste Alternatives Program. They had a successful workshop, although they are presently stressed for seamstresses. The bag bin at Blossom is holding its own, but SWAP will not able to add other stores. SWAP is looking for new board
members, and Kim is retiring as chair in June,. She would like to share Farmer's Market duties for summer 2019.

Solid Waste Advisory Committee - Subcommittees have met. There is now a preliminary design for a composting and recycling facility on San Juan, which would be next to the existing transfer station.

## Staff Reports

Facility Manager's monthly report: See Appendix 3 (below). Operations committee did not meet. David reported that the truck is now up and running, so they should be on schedule for hauling this weekend. For the $4^{\text {th }}$ Sunday in a row over 200 cars visited the site, although $150-180$ is what we expect for this time of year. Only 10 volunteers are carrying most of the load in the recycle plaza, which is cause for concern.

## District Manager's monthly report: See Appendix 2 (below).

Administrator's report: See Appendix 8 (below). Plastics and mixed paper are down from last year.

Training, Education and Outreach Coordinator's report: See Appendix 4 (below). The board noted that the video and slide show Nikyta has prepared are awesome.

## New business

Resolution 2018-2 approval of 2019 budget With the reduction in legacy fees, the board is able to increase the capital improvement budget over the budget discussed last month. The budget is detailed in Appendix 6. Rhea moved approval of Resolution 2018-2, approving the 2019 budget (Appendix 5). The motion passed unanimously

Judy's 4 -year term on the board will end in December 2018. Larry agreed to assume the secretary responsibilities when Judy leaves. Efforts are underway to recruit new board members.

It is likely that there will not be a board meeting in August 2019.

## Old business

As an on-going follow up to the October LSWDD and SJC Public Works discussion, the board discussed potential next steps. LSWDD priorities are improving safety and efficiency at the site as well as being able to weigh garbage since LSWDD pays tipping fees based on weight. The Board asks the Operations

Committee to provide ideas on possible changes to site operations and design to support those priorities.

Given the high customer volume, the board discussed opening on Monday without TIOLI for the entire year. Income would be enough to cover the costs, although more volunteers would be needed. Before making a decision, the board will see if the increased traffic continues through January and February. It is likely that adding a Monday schedule will start earlier and end later in 2019.

Key constraints at the site are the flood of donations at TIOLI at closing on Sundays, customers circling while waiting to park, and increased traffic, especially on Sundays. A newspaper article about the best times to come to the dump could help reduce some of the Sunday traffic.

## Idea pot

Clark shared plots of amount of garbage received within each quarter over the years (Appendix 7). There has been growth over time in all quarters, but it has been twice as rapid during the summer quarter.

The meeting was adjourned at 3:08 pm. The next regular board meeting is December 19, 2018, 1-3 PM.

Respectfully submitted,


Judy Meyer, Secretary
judym@lopezsolidwaste.org

## Appendix 1

| 11/12/18 | LSWDD <br> Profit \& Loss Budget January through Octo | Actual er 2018 |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Jan - Oct ... | Budget | \% of Bud.. |
|  | Income |  |  |  |
|  | Tax Levy Revenue (311.10.00.0000) | 95,214.86 | 92,607.00 | 102.8\% |
|  | Leasehold Tax Revenue (317.20.00.0000) | 285.25 |  |  |
|  | Timber Harvest Tax Revenue (317.40.00.0000) | 14.20 | 0.00 | 100.0\% |
|  | Excise Tax Revenue (318.45.00.0000) | 55,014.70 | 59,516.00 | 92.4\% |
|  | Garbage Tip Fee Revenue (343.70.00.0000) | 160,033.60 | 147,563.00 | 108.5\% |
|  | Recyclables Sales Revenue (343.70.00.0001) | 11,349.38 | 13,230.00 | 85.8\% |
|  | Recyclables Tip Fee Revenue (343.70.00.0002) | 8,141.00 | 7,788.00 | 104.5\% |
|  | Investment Interest, LGIP (361.11.00.0000) | 2,774.71 | 830.00 | 334.3\% |
|  | Donations (367.00.00.0000) | 644.53 | 0.00 | 100.0\% |
|  | Cash Over (Short) (369.81.00.0000) | -6.60 | 0.00 | 100.0\% |
|  | Late and NSF Fees, Penalties (369.90.00.0000) | 0.60 | 0.00 | 100.0\% |
|  | Refuse Tax (386.37.00.0000) | 5,746.45 | 5,288.00 | 108.7\% |
|  | Total Income | 339,212.68 | 326,822.00 | 103.8\% |
|  | Gross Profit | 339,212.68 | 326,822.00 | 103.8\% |
|  | Expense |  |  |  |
|  | Wages (537.00.10.0000) | 126,099.46 | 130,270.00 | 96.8\% |
|  | Overtime (537.00.10.0001) | 0.00 | 0.00 | 0.0\% |
|  | FICA (537.00.20.0001) | 9,646.65 | 9,966.00 | 96.8\% |
|  | L\&I (537.00.20.0002) | $5,668.32$ 12767 | 7,298.00 | 77.7\% |
|  | Retirement (537.00.20.0003) Medical Benefits (6675.537.00.20.0020) | $12,767.29$ $7,500.00$ | $14,330.00$ $7,500.00$ | 89.1\% 100.0\% |
|  | Personnel Benefits (537.00.20.0009) | 195.08 | 264.00 | 73.9\% |
|  | Office \& Operating Supplies (537.00.31.0000) | 2,828.64 | 2,916.66 | 97.0\% |
|  | Fuel (537.00.32.0000) | 3,173.26 | $3,448.00$ | 92.0\% |
|  | Small Tools \& Equipment (537.00.35.0000) | 3,090.41 | 4,166.66 | 74.2\% |
|  | Accounting and Professional (537.00.41.0000) Advertising and Public Outreach (537.00.41.0... | 9,310.10 | $6,200.00$ $1,000.00$ | 150.2\% 18.6\% |
|  | SJC Admin. and Legacy Fees (537.00.41.0099) | 26,828.94 | 18,936.00 | 141.7\% |
|  | Communications (537.00.42.0000) | 1,217.51 | 2,140.00 | 56.9\% |
|  | Travel (537.00.43.0000) | 325.50 | 600.00 | 54.3\% |
|  | Taxes, Other (537.00.44.0000) | 2,774.73 | 1,786.00 | 155.4\% |
|  | Rentals and Leases (537.00.45.0000) | 1,925.00 | 2,000.00 | 96.3\% |
|  | Insurance (537.00.46.0000) | $\begin{array}{r} 12,110.62 \\ 626.12 \end{array}$ | $\begin{array}{r} 14,921.00 \\ 830.00 \end{array}$ | 81.2\% $75.4 \%$ |
|  | Garbage Tip Fees Paid (537.00.47.0001) | 42,476.70 | 43,465.00 | 97.7\% |
|  | Garbage Transportation Exp. (537.00.47.0002) | $9,065.50$ | 7,978.00 | 113.6\% |
|  | Recyclables Tip Fees Paid ( 537.00 .47 .0003 ) | 1,050.60 | 983.00 | 106.9\% |
|  | Recyclables Transportation Exp. ( $537.00 .47 .0 . .$. Reclamation-Disposal Fees Paid ( 537.00 .47 .0 | $7,915.60$ $3,121.48$ | $7,715.00$ 3 | 102.6\% |
|  | Repairs and Maintenance (537.00.48.0000) | 1,403.52 | 10,000.00 | 14.0\% |
|  | Fees \& Dues (537.00.49.0001) | 1,286.49 | 250.00 | 514.6\% |
|  | Hazardous Waste Exp. Allowance (537.00.49.... | 52.00 | 250.00 | 20.8\% |
|  | Permits and Licenses (537.00.51.0000) | 2,313.50 | 1,830.00 | 126.4\% |
|  | Refuse Tax Payment (586.00.44.0000) | 6,355.65 | 4,734.00 | 134.3\% |
|  | Debt service, Principal (591.37.70.0000) | 9,857.74 | 9,570.00 | 103.0\% |
|  | Interest Expense (592.37.80.0000) Facility Improvements (594.37.63.0000) | 295.74 $13,359.66$ | 9,170.00 | 51.0\% |
|  | Computer and Software Exp. (594.37.64.0000) | 570.93 | 630.00 | 90.6\% |
|  | Machinery and Equipment (594.37.64.0001) | 0.00 | 0.00 | 0.0\% |
|  | Total Expense | 325,398.29 | 329,650.32 | 98.7\% |
|  | Net Income | 13,814.39 | -2,828.32 | -488.4\% |

## Appendix 2

## Board Materials - 11/20/18

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## Financial Officer's Report

## 1. Financial Updates - Monthly and YTD summary:

Summary:
We were $19 \%$ above budgeted revenues for October. We are at 104\% of budgeted revenues for the year to date. October expenditures were $28 \%$ above budgeted. Year to date expenditures are only $1 \%$ below budget. This shift from normally being much more below budget is largely attributable to the glass container purchase that LSWDD bore the full cost of. Donations from SWAP and SJC will offset the actual cost to LSWDD but the full price of the container is an unplanned expense on our books. Raising revenues and expenditures equally in the future is recommended.

We are holding \$200,000 in investments.
At the end of October we have $\$ 34,593$ in our cash account; $\$ 234,593$ total.
(Reference Income Statements and Statement of Cash Flows attached.)

## 2. Claims and Payroll

Claims and Payroll requiring board signature include:
18043-\$464.94
18044 - $\$ 241.80$
18045 - $\$ 6,843.55$
18046-\$645.41

October Payroll - \$11,976.99
3. Discussions
a) Family Medical Leave Act -ATTACHMENT A - FMLA2018_changes
b) San Juan County Legacy Fees Update -ATTACHMENT B - LSWDD SW Fee 2019

## Manager's Monthly Report

## 1. Actions

## Resolution 2018-2 - Approval of 2019 Budget

## a. 2019 budget discussion

Resolution 2018-2 approves the budget agreed upon by the board at a special meeting on October 25th. Final amounts may be adjusted slightly based on new information.

Upon approval of this resolution, it will be presented to the Governing Board for approval on December $4^{\text {th }}$ on Lopez Island.
2. Discussions
a. LSWDD and SJC Public Works follow-up

Open discussion of next steps based on key takeaways from this meeting held on October 17.

## Management Committee Report COMMITTEE DID NOT MEET

## Admin Committee Report committee did not meet

## PR Committee Report

 COMMITTEE DID NOT MEETTIOLI Committee Report COMMITTEE DID NOT MEET

Plastics Solutions Committee Report COMMITTEE DID NOT MEET

## Appendix 3 Solid Waste Facility Manager's Monthly Report

Date Issued: November 16, 2018

## SAFETY

The new glass container has arrived and is in use.

## GENERAL

## OPERATIONS/ONGOING ISSUES:

The recycle plaza has been cleaned and reorganized around the reduced plastics recycling arrangement. Customers are getting used to the relocation of the commingled sort table and the egg carton and newspaper container. The red convenience tippler for half cans (paid bagged garbage up to 16 gallons) has been well received.

Traffic continues to be heavy on Sundays. Vehicle counts have been 220 or more for the past three Sundays. TIOLI usage has continued to be high even on days when recycling and garbage traffic is low. Christmas items are now being displayed and accepted at TIOLI. A propane radiant heater has been installed overhead in the TIOLI intake area.

Public Works has shifted back to its Winter schedule of eight hour shifts Monday through Friday. Staff and volunteers are now parking in the upper lot and allowing customers full use of the Zwall parking area.

The dumpster truck has had a failure of one of its brake actuators. The incident occurred on Thursday the 15th while returning from a garbage run. Dan was able to bring the truck back to the island by stopping frequently and allowing the air brake system to recharge. A new actuator has been ordered and should arrive Monday the 19th. David will install the part and hopefully have the truck running again for the holiday week. Garbage sales are expected to be heavy the weekend following Thanksgiving, and assuring adequate capacity for high garbage intake following a week with limited ferry reservations and a broken truck will be a challenge.

Eric lacerated his left thumb and index finger while working in TIOLI on Sunday, October 21 st. He sought medical attention at the clinic the next morning and the cuts are healing well. An L\&I report of injury was filed online by David and the treatment approved by L\&I for payment.

Skagit River Steel and Recycling prices are as follows:
Corrugated Cardboard \$40/ton (up \$4)
Aluminum Foil $\$ 0.05 / \mathrm{lb}$. (unchanged)
Aluminum cans $\$ 0.34 / \mathrm{lb}$. (down $\$ 0.02 / \mathrm{lb}$.))

Bulk appliances \$30/ton (unchanged)
Stainless steel \$0.32/lb.
Electric motors \$0.08/lb.

## CUSTOMER/VOLUNTEER FEEDBACK:

Many customers have remarked that they like the new glass dumpster.
There are a surprising number of customers who, upon learning of the new option to dispose of $\$ 4$ bags of garbage in the recycle plaza, have remarked that they were unaware that the minimum charge for garbage was four dollars.

## Appendix 4

## Training, Education and Outreach Coordinator October 2018 Board Report

## Training / Volunteers:

Metrics: \% shifts filled.

## Training \& Recruitment:

- 3 new volunteers recruited
- 1 new volunteer trained


## Education:

- Shaw school came for a tour of the facilities and ReMake Lab. Page Read was instrumental in hands on demonstrations of the shredder and explanations of ReMake Lab processes. They also received a full tour, including TIOLI and got to get costumed and participate in the $2^{\text {nd }}$ Annual Vacuum Cleaner Races-the Shaw Edition (aka Disposal). Their video card thank you is now on the LSWDD webpage here:
https://www.lopezsolidwaste.org/news-info/shaw-school-s-amazing-video-thank-you-card
- Y2Z blog entries continue to be read and help Lopezians educate other Lopezians in reuse, repurposing and recycling. See recent entries here on our website:
https://www.lopezsolidwaste.org/news-info/scott-ande-s-meditations-on-plastic
- Lopez School's paper towel diversion program is back up and running, now with local farm and vermiculture operations helping to take the excess paper towels that the school's garden program cannot manage. TEOC will be discussing this innovative diversion in the WSRA school skill share roundtable at our quarterly meeting on Nov 20.


## Events:

- First Fix it Café happened on November 12 at Grace Hall. A volunteer staff of 3 for textiles, 2 for furniture, and 2 for electronics came out. We repaired 4 pairs of pants, 2 sweaters, 1 zipper, 1 wetsuit, 1 garden hose, 1 coffee grinder, 1 kitchen mixer, 2 stuffed animals, and almost one keyboard. It was a good soft opening, but our team would have enjoyed more "customers", so we will up the PR and perhaps choose a weekend day for the next one. Many folks were extremely happy we were hosting one, and shared how they had experienced these in other areas.
- Volunteer Appreciation party is planned for Thursday, Decemeber 13 from 6-8 pm . Please bring a sweet or savory finger food, and a wrapped white elephant gift if you wish. As always, TEOC is saving odd and fun items from TIOLI for the white elephant gift exchange, so there will be plenty already there. This year we will be presenting special gifts to the Recycle Dogs, and Colette, Georgeana and Monte, and a LSWDD board member who is retiring. SWAP is generously providing hot spiced wine and cider and regular wine and sweets.


## Outreach:

As part of the Plastics Free Salish Sea Committee, a sub committee of the Marine Resource Committee, volunteer film maker Carl Davis made a short 15 minute film about innovations San Juan Islanders are doing to reduce marine plastics. Pete Moe on Orcas and Mark Herrenkohl begin the film, and the last 10 minutes were dedicated to LSWDD innovations and lessons learned. Carl has volunteered to help LSWDD frame a video specific to our needs, so DM and TEOC will be getting together to discuss best focus. To see the video which is being shown Friday Nov 16 at the Marine Resource Council Conference, click here, https://vimeo.com/300348582 Password: Salish

- Update: Lopez Coffee Shop has continued to offer free cups and mugs, and customers are catching on! Now many folks bring their own mugs, and other customers are bringing in both ceramic and reusable plastic to go mugs to add to their "free pile".


## Ongoing:

- Lopez Island Tool Lending Library has been reinvigorated thanks to two new recruits who are part time Lopezians transitioning to full time (and yes, both were invited to be part of the LSWDD board!).
- PR Committee published 2 newspaper articles, Y2Z programming, and current FB.
- Plastics Committee: will now focus on being support and assistance to partner Chris Robison on Orcas who has purchased larger scale machines to construct a "ReMakery" at ORS's exchange building.

TIOLI: a fall clean up has been in action on site during and in between shifts. Many volunteers, but specifically Coletee Daley and Monte and Georgeana, have worked to clean and clear all areas. Eric Blaser replaced Christmas Lights to assist in better indoor visibility, and Gary Lawrence and David Zapalac have worked to clear out old items from both berm areas and in the large furniture and appliance areas.

## Appendix 5

LOPEZ SOLID WASTE DISPOSAL DISTRICT SAN JUAN COUNTY, WASHINGTON

## RESOLUTION \#2018-2

## A RESOLUTION ADOPTING THE 2019 BUDGET

Whereas the Lopez Solid Waste Disposal District Managing Board held a duly-called meeting after proper notice on November 20, 2018 to discuss adoption of its $\underline{2019}$ budget, and

Whereas the Managing Board determined the anticipated cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

Now therefore be it resolved that the Lopez Solid Waste Disposal District Managing Board set the final budgets for the year 2019 as attached hereto and incorporated as if fully set forth.
$\underline{2019}$ General Fund Budget \#6671.00 \$ 607,714.00
Adopted this 20th day of November, 2018 at a duly called meeting of the LSWDD Managing Board, with a quorum present of the undersigned directors.

| Clark Johnson | Rhea Miller |  |
| :--- | :--- | :--- |
| Judy Meyer |  |  |
|  |  |  |

## Clay Smith

## Appendix 6

| INCOME STATEMENT -- CASH BASIS | $\begin{gathered} 2016 \\ \text { BUDGET } \end{gathered}$ | $2016$ <br> ACTUAL | $\begin{gathered} 2017 \\ \text { BUDGET } \end{gathered}$ | $\begin{gathered} 2018 \\ \text { BUDGET } \end{gathered}$ | $\begin{gathered} 2019 \\ \text { BUDGET } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE: |  |  |  |  |  |
| Beginning Cash | 196,000 |  | 232,231 | 227,892 | 226,372 |
| Tax Levy Revenue | 115,000 | 113,694 | 80,000 | 105,000 | 105,000 |
| Leasehold Tax Revenue | - |  | - | - |  |
| Timber Harvest Tax Revenue |  | 21 | - | - |  |
| Excise Tax Revenue | 51,670 | 55,387 | 56,600 | 69,044 | 67,860 |
| Grant Revenue - DOE | - |  | - | - |  |
| Garbage Tip Fee Revenue | 135,450 | 156,038 | 147,490 | 171,188 | 180,190 |
| Recyclables Sales Revenue | 12,000 | 13,469 | 12,000 | 15,348 | 9,500 |
| Recyclables Tip Fee Revenue | 7,500 | 8,318 | 7,500 | 9,037 | 9,022 |
| Interest Revenue | - |  | 750 | 1,000 | 3,300 |
| Donations | 5,000 | 2,981 | - |  |  |
| Cash Over (Short) | - | (1) | - | 10 |  |
| Late and NSF Fees, Penalties | - | 21 | - |  |  |
| Misc. Revenue | - |  | - | - |  |
| Refuse Tax | 4,880 | 5,604 | 5,310 | 6,148 | 6,470 |
| Proceeds of Long-Term Debt--other | - |  | - | - |  |
| Intergovernmental Loan | - |  | - | - |  |
| Total Revenue | 331,500 | 355,531 | 309,650 | 376,775 | 381,342 |
| Total Revenue and Beginning Cash | 527,500 |  | 541,881 | 604,667 | 607,714 |
| EXPENDITURES: |  |  |  |  |  |
| Wages | 124,200 | 110,531 | 150,910 | 155,577 | 158,233 |
| Overtime | - | 170 | - |  |  |
| FICA | 9,500 | 8,469 | 11,540 | 11,897 | 12,103 |
| L\&I | 6,960 | 5,675 | 8,450 | 8,711 | 8,439 |
| Retirement | 11,180 | 10,880 | 16,600 | 17,113 | 13,936 |
| Medical Benefits | - |  | - | 9,000 | 9,000 |
| Personnel Benefits | 1,200 | 144 | 500 | 350 | 350 |
| Office \& Operating Supplies | 5,000 | 2,221 | 3,500 | 3,500 | 3,500 |
| Fuel | 4,500 | 2,333 | 4,000 | 4,000 | 4,000 |
| Small Tools \& Equipment | 7,500 | 3,456 | 7,500 | 5,000 | 5,000 |
| Accounting and Professional Services | 5,000 | 2,825 | 4,000 | 7,000 | 7,000 |
| Advertising and Public Outreach | 1,000 | 1,252 | 1,200 | 1,000 | 1,000 |
| SJC Admin. and Legacy Fees | 29,000 | 30,853 | 31,750 | 25,248 | 15,797 |
| Communications | 2,000 | 1,837 | 1,800 | 2,568 | 1,500 |
| Travel |  |  | - | 1,200 |  |
| Taxes, Other | 2,140 | 2,998 | 2,320 | 2,320 | 3,200 |
| Rentals and Leases |  | 2,040 | 2,400 | 2,400 | 2,400 |
| Insurance | 17,500 | 20,059 | 14,500 | 14,921 | 13,000 |
| Utility Services | 900 | 687 | 1,000 | 1,000 | 1,000 |
| Garbage Tip Fees Paid | 42,750 | 47,366 | 46,550 | 56,447 | 58,570 |
| Garbage Transportation Expenditure | 10,000 | 8,790 | 9,500 | 10,360 | 8,162 |
| Recyclables Tip Fees Paid | 10,200 | 684 | 640 | 1,280 | 1,280 |
| Recyclables Transportation Exp. | 8,500 | 8,460 | 8,500 | 9,972 | 9,804 |
| Reclamation-Disposal Fees Paid | - | 9,593 | 4,550 | 4,550 | 2,500 |
| Repairs and Maintenance | 12,000 | 85 | 15,000 | 12,000 | 12,000 |
| Fees \& Dues | 200 | 217 | 200 | 400 | 400 |
| Volunteer Expenditure | - |  | - | - |  |
| Hazardous Waste Expense Allowance | 250 | 95 | 250 | 250 | 250 |
| Permits and Licenses | 3,000 | 2,856 | 2,200 | 2,200 | 2,400 |
| Ballot and Levy Measures | 1,000 |  | - | - | 2,500 |
| Interfund Loan Payment | - |  | - | - |  |
| Refuse Tax Payment | 4,880 | 6,830 | 5,310 | 6,148 | 6,470 |
| Debt Service: Principal | 9,292 | 9,292 | 9,570 | 9,570 |  |
| Interest Expense | 862 | 862 | 580 | 580 |  |
| Interest, Intergovernmental | - |  | - |  |  |
| Facility Improvements | 55,000 | 37,632 | 28,500 | 11,000 | 16,798 |
| Computer and Software Expenditure | - | 158 | 1,000 | 750 | 750 |
| Machinery and Equipment | 5,000 | 2,157 | - | - |  |
| Total Expenditures | 390,514 | 341,507 | 394,320 | 398,312 | 381,342 |
| Ending Cash | 136,986 |  | 147,561 | 206,355 | 226,372 |
| Total Expenditures and Ending Cash | 527,500 |  | 541,881 | 604,667 | 607,714 |

## Appendix 7

Judy requested some analysis of growth at our last board meeting. I have the quarterly data already stored in a historical data file so it was easy for me to access. I used the Garbage Tipping Fee Revenue (GTFR) as a proxy for tons of garbage. I assume they are pretty highly correlated. One short coming of my approach is that I only have quarterly data. So, the analysis places June in the second quarter which is not optimal. Still, I think you will find the results interesting.

In the first plot we see the collapse in the 3rd Qtr that happened in 2015. We saw this in the "Tons of Refuse Processed" I presented during the last board meeting. To some extent this validates the use of the GTFR proxy. This continues to puzzle me.


We also see a steady recovery since 2015 though still not yet back to 2014 levels. I wonder if that means we still have growth potential in 2019(?). Surprisingly, the 1st and 2nd Qtr results for 2015 show a bump up (Hm).

It does look like the patterns are linear from 2015 onwards. So, in the next plot I dropped 2014 and plotted 2015 - 2018
5000 Just 2015-2018

I've included the equation for each line. Not surprisingly the overall height of each quarter differs. The order from lowest to highest is $Q \operatorname{tr} 1,4,2,3$. I think Judy's primary question is answered by the slopes. They represent the rate of growth for each quarter.

While Qtr.s 1 and 2 have similar rates (e.g. 2041 and 2156) the 3rd Qtr is roughly double (4298). So we are seeing a robust recovery in the Summer and modest growth in Winter and Spring. The Fall is growing much less quickly.


## Appendix 8

 See next pageLopez Solid Waste Disposal District (LSWDD) 2014-2018

| In Tons | Total Year 2013 | YTD |  | Through |  | October |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2014 | 2015 | 2016 | 2017 | 2018 |
| Aluminum Cans | 2.7 | 3.00 | 2.61 | 3.14 | 3.72 | 5.29 |
| Cardboard | 48.0 | 44.68 | 51.79 | 53.52 | 59.63 | 69.49 |
| Commingled Recyclables | 14.5 | 12.20 | 6.93 |  | - |  |
| E-Cycle | 5.0 | 5.16 | 4.36 | 5.07 | 4.11 | 1.32 |
| Ferrous Metals | 30.5 | 43.42 | 26.99 | 54.25 | 61.55 | 63.02 |
| Glass | 95.8 | - | - | - | - |  |
| Mixed Paper/Newsprint | 81.5 | 97.30 | 77.44 | 74.98 | 76.76 | 68.33 |
| Non-Ferrous Metals | 1.4 | 0.88 | 1.00 | 3.18 | 3.32 | 8.66 |
| Other | 4.9 | 8.24 | 12.63 | 11.71 | 17.56 | 19.36 |
| Plastics | 14.0 | 20.62 | 16.74 | 17.03 | 18.52 | 7.87 |
| Recycle Subtotal | 298.3 | 235.5 | 200.5 | 222.88 | 245.2 | 243.3 |
| Garbage | 425.0 | 401.13 | 387.35 | 433.35 | 454.28 | 492.88 |
| Glass - reclamation project | 15.0 | 80.00 | 91.74 | 103.71 | 107.65 | 108.66 |
| Garbage/Glass Subtotal | 440.0 | 481.1 | 479.08 | 537.06 | 561.93 | 601.53 |
| Grand Total Without TIOL | 738.3 | 716.6 | 679.58 | 759.93 | 807.09 | 844.86 |
| TIOLI Intake | - | 27.65 | 109.49 | 122.80 | 138.43 | 171.59 |
| TIOLI Discards |  | - | (2.46) | (5.66) | (5.04) | (6.04) |
| Grand Total With TIOL | - | 744.27 | 786.61 | 877.08 | 940.49 | 1,010.40 |


| Full Year Annual Rate | 2013 Full Year <br> Rate | 2014 Full Year <br> Rate | 2015 Full <br> Year Rate | 2016 Full Year <br> Rate | 2017 Full Year <br> Rate |
| ---: | ---: | ---: | ---: | ---: | ---: |
| Recycle/Reuse | $40 \%$ | $37 \%$ | $39 \%$ | $40 \%$ | $41 \%$ |
| Garbage/Glass | $20 \%$ | $63 \%$ | $61 \%$ | 60 | $59 \%$ |



| 2018 Monthly in lbs | January | February | March | April | May | June | July | August | September | October | November | December | Total | Tons |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aluminum Cans | 959 | - | 1,986 | - | 1,726 | 1,303 | 1,173 | 2,054 | 918 | 458 | - | - | 10,577 | 5.29 |
| Cardboard | 13,913 | 8,488 | 11,411 | 6,259 | 16,427 | 17,506 | 19,499 | 20,809 | 12,592 | 12,075 | - | - | 138,979 | 69.49 |
| E-Cycle | - | - | 2,643 | - | - | - | - | - | - | - | - | - | 2,643 | 1.32 |
| Ferrous Metal |  | 11,165 | 12,860 | 11,018 | 35,440 | - | 22,360 | 11,140 | 11,080 | 10,980 | - | - | 126,043 | 63.02 |
| Mixed Paper | 18,700 | - | 17,056 | 22,000 | 18,900 | - | 21,880 | 18,660 | 19,460 | . | - | . | 136,656 | 68.33 |
| Non-Ferrous Metal | 40 | 799 | 682 | 4,107 | 35 | 945 | 4,585 | 1,527 | 3,021 | 1,573 | - | - | 17,314 | 8.66 |
| Other | 2,640 | 440 | 4,675 | 7,970 | 7,865 | 250 | 4,610 | 3,380 | 3,150 | 3,730 | - | - | 38,710 | 19.36 |
| Plastics | 2,210 | 665 | 2,072 | - | 2,569 | 1,527 | 2,043 | 1,174 | 2,792 | 682 | - | - | 15,734 | 7.87 |
| Recycle Subtotal | 38,462 | 21,557 | 53,385 | 51,354 | 82,962 | 21,531 | 76,150 | 58,744 | 53,013 | 29,498 | - | - | 486,656 | 243.33 |
| Garbage | 86,060 | 67,200 | 76,860 | 68,200 | 128,940 | 105,520 | 127,540 | 138,850 | 89,440 | 97,140 | - | - | 985,750 | 492.88 |
| Glass - reclamation project | 21,110 | 13,940 | 17,220 | 16,340 | 16,610 | 19,000 | 36,840 | 34,310 | 23,520 | 18,420 | . | . | 217,310 | 108.66 |
| Garbage/Glass Subtotal | 107,170 | 81,140 | 94,080 | 84,540 | 145,550 | 124,520 | 164,380 | 173,160 | 112,960 | 115,560 | - | - | 1,203,060 | 601.53 |
| Grand Total Without TIOL | 145,632 | 102,697 | 147,465 | 135,894 | 228,512 | 146,051 | 240,530 | 231,904 | 165,973 | 145,058 | - | - | 1,689,716 | 844.86 |
| TIOLI Intake | 28,629 | 18,224 | 29,667 | 30,295 | 54,440 | 42,763 | 32,102 | 38,945 | 42,818 | 25,291 | - | - | 343,173 | 171.59 |
| TIOLI Discards | $(1,195)$ | (385) | $(1,007)$ | $(1,300)$ | $(1,500)$ | $(1,500)$ | $(1,500)$ | $(1,500)$ | $(1,500)$ | (700) | - | - | $(12,087)$ | (6.04) |
| Grand Total with TIOLI | 173,066 | 120,536 | 176,126 | 164,889 | 281,452 | 187,314 | 271,132 | 269,349 | 207,291 | 169,649 | - | - | 2,020,803 | 1,010.40 |


| 2017 Monthly in lbs | January | February | March | April | May | June | July | August | September | October | November | December | Total | Tons |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aluminum Cans | 940 |  | 457 | 924 | 442 | 428 | 1,252 | 1,705 | 885 | 411 | 927 | 935 | 9,306 | 4.65 |
| Cardboard | 15,395 | 5,636 | 9,462 | 11,907 | 10,084 | 12,318 | 17,407 | 15,887 | 15,445 | 5,717 | 15,372 | 10,701 | 145,331 | 72.67 |
| Commingle Recyclables |  | - | - |  |  |  |  | - |  |  |  |  |  |  |
| E-Cycle |  | - | - | 6,412 |  |  | 1,800 |  |  |  |  | 2,400 | 10,612 | 5.31 |
| Ferrous Metal | 12,500 | 319 | 11,140 | 14,700 | 12,360 | 12,240 | 11,880 | 22,160 | 12,820 | 12,980 | 11,420 | 10,960 | 145,479 | 72.74 |
| Mixed Paper | 16,040 | - | 25,200 | 16,534 | 17,960 | - | 20,020 | 18,840 | 17,040 | 21,880 | - | 25,460 | 178,974 | 89.49 |
| Non-Ferrous Metal | 97 | 371 | 377 | 383 | - | 4,434 | 92 | 97 | 311 | 481 | - | 271 | 6,914 | 3.46 |
| Other | 1,134 | 4,256 | 3,390 | 170 | 4,145 | 3,192 | 5,844 | 1,488 | 3,149 | 8,355 | 4,986 | 1,361 | 41,470 | 20.74 |
| Plastics | 3,678 | 1,681 | 1,112 | 5,629 | 2,490 | 5,132 | 4,391 | 5,822 | 4,461 | 2,649 | 3,888 | 1,842 | 42,775 | 21.39 |
| Recycle Subtotal | 49,784 | 12,263 | 51,138 | 56,659 | 47,481 | 37,744 | 62,686 | 65,999 | 54,111 | 52,473 | 36,593 | 53,930 | 580,861 | 290.43 |
| Garbage | 74,700 | 70,750 | 84,740 | 74,880 | 85,560 | 87,120 | 139,880 | 112,960 | 110,540 | 67,420 | 88,100 | 70,980 | 1,067,630 | 533 |


| Glass - reclamation project | 27,680 | 14,080 | 16,270 | 15,680 | 17,750 | 18,240 | 44,960 | 20,100 | 18,260 | 22,280 | 19,490 | 19,580 | 254,370 | 127.2 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Garbage/Glass Subtotal | 102,380 | 84,830 | 101,010 | 90,560 | 103,310 | 105,360 | 184,840 | 133,060 | 128,800 | 89,700 | 107,590 | 90,560 | 1,322,000 | 661.00 |
| Grand Total Without TIOLI | 152,164 | 97,093 | 152,148 | 147,219 | 150,791 | 143,104 | 247,526 | 199,059 | 182,911 | 142,173 | 144,183 | 144,490 | 1,902,861 | 951.43 |
|  | $\begin{array}{r} \hline 22,376 \\ (483) \\ \hline \end{array}$ | $\begin{array}{r} \hline 16,567 \\ (605) \\ \hline \end{array}$ | $\begin{gathered} 19,478 \\ (915) \end{gathered}$ | $\begin{array}{r} \left.\begin{array}{c} 9,659 \\ (795) \\ \hline \end{array}\right) \end{array}$ | $\begin{gathered} 24,746 \\ (2,010) \\ \hline \end{gathered}$ | $\begin{aligned} & 36,099 \\ & (1,335) \end{aligned}$ | $\begin{aligned} & \hline 31,429 \\ & (1,471) \end{aligned}$ | $\begin{array}{r} 32,681 \\ (456) \end{array}$ | $\left.\begin{array}{c} 38,925 \\ (1,620 \end{array}\right)$ | $\begin{array}{r} 24,908 \\ (390) \end{array}$ | $\begin{gathered} 19,061 \\ (675) \end{gathered}$ | $\begin{gathered} 37,632 \\ (1,095) \end{gathered}$ | $\begin{aligned} & 333,560 \\ & (11,850) \end{aligned}$ | $\begin{array}{r} 166.78 \\ (5.93) \end{array}$ |
| Grand Total with TIOLI | 174,057 | 113,055 | 170,711 | 176,083 | 173,527 | 177,868 | 277,484 | 231,284 | 220,216 | 166,691 | 162,569 | 181,027 | 2,224,571 | 1,112.29 |
| 2016 Monthly in lbs | January | February | March | April | May | June | July | August | September | October | November | December | Total | Tons |
| Aluminum Cans | 480 | 460 | 541 |  | 906 | 425 | 877 | 802 | 1,339 | 459 | 980 | 496 | 7,765 | 3.88 |
| Cardboard | 11,437 | 8,553 | 3,932 | 5,206 | 15,522 | 10,319 | 15,378 | 11,102 | 16,445 | 9,137 | 13,692 | 7,202 | 127,944 | 63.97 |
| Commingle Recyclables | - | - | - | - | - | - | - | - | - | - | 8,560 | - | 8,560 | 4.28 |
| E-Cycle | - | - | - | 4,936 | - | - | 5,200 | - | - | - | 5,200 | - | 15,336 | 7.67 |
| Ferrous Metal |  |  | 23,700 | - | 13,640 | 10,600 | 11,200 | 11,170 | 14,580 | 23,600 | 13,580 | - | 122,070 | 61.04 |
| Mixed Paper | - | 24,320 | 23,240 | - | 22,180 | 21,260 | 19,100 | 19,360 | 20,500 | - | 27,260 | 19,640 | 196,860 | 98.43 |
| Non-Ferrous Metal | 508 | - | . | 4,200 | 728 | - | - | 441 | - | 483 | 485 | 67 | 6,912 | 3.46 |
| Other | 4,300 | 2,202 | 150 | 322 | 4,485 | 2,855 | 1,825 | 240 | 6,891 | 152 | 2,265 | 2,685 | 28,372 | 14.19 |
| Plastics | 2,783 | 2,394 | 1,955 | 2,037 | 6,455 | 1,930 | 4,250 | 4,777 | 5,318 | 2,168 | 4,308 | 3,642 | 42,017 | 21.01 |
| Recycle Subtotal | 19,318 | 37,929 | 53,537 | 16,701 | 63,916 | 47,389 | 57,830 | 47,892 | 63,173 | 35,999 | 76,330 | 33,732 | 555,836 | 277.92 |
| Garbage | 53,480 | 57,160 | 79,000 | 69,380 | 93,960 | 102,340 | 99,140 | 89,500 | 105,490 | 117,240 | 54,000 | 74,860 | 995,531 | 497.8 |
| Glass - reclamation project | 14,790 | 15,000 | - | 30,990 | 17,130 | 19,310 | 47,350 | 33,010 | 19,170 | 10,670 | 21,340 | 16,720 | 245,480 | 122.7 |
| Garbage/Glass Subtotal | 68,270 | 72,160 | 79,000 | 100,370 | 111,090 | 121,631 | 146,490 | 122,320 | 124,660 | 127,910 | 75,340 | 91,580 | 1,241,030 | 620.33 |
| Grand Total Without TIOLI | 87,778 | 110,089 | 132,537 | 117,071 | 173,106 | 169,039 | 204,320 | 170,402 | 189,733 | 163,909 | 132,670 | 125,312 | 1,796,866 | 898.43 |
| TIOLI Intake | 23,016 | 20,540 | 19,871 | 21,514 | 24,200 | 20,556 | 33,061 | 30,137 | 28,765 | 23,938 | 21,649 | 9,836 | 277,083 | 138.54 |
| TIOLI Discards | $(2,000)$ | (776) | (151) | (965) | $(1,154)$ | (775) | $(1,005)$ | (705) | $(1,410)$ | $(2,375)$ | (645) | (925) | $(12,886)$ | (6.44) |
| Grand Total with TIOLI | 108,794 | 129,853 | 152,257 | 137,620 | 198,033 | 188,820 | 236,376 | 199,834 | 217,088 | 185,472 | 172,674 | 134,223 | 2,061,063 | 1,030.53 |


| 2015 Monthly in lbs | January | February | March | April | May | June | July | August | September | October | November | December | Total | Tons |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aluminum Cans |  | 541 |  |  |  | 1,789 | 867 | 1,270 | 431 | 326 | 482 | 523 | 6,419 | 3.21 |
| Cardboard | 7,713 | 9,049 | 9,769 | 5,817 | 6,325 | 16,033 | 13,216 | 13,194 | 14,054 | 8,407 | 9,464 | 9,831 | 124,981 | 62.49 |
| Commingle Recyclables | - | - | 8,400 | - | - | - | 5,460 | - | - | - | - | 8,400 | 22,260 | 11.13 |
| E-Cycle | - | - | - |  | 3,522 | - | - | 5,204 | - |  | 4,783 | - | 13,319 | 6.73 |
| Ferrous Metal | - | 8,800 | - | - | 22,600 | - | - | 22,584 | - | - | 24,829 | 300 | 79,113 | 39.56 |
| Mixed Paper | - | 21,800 | - | 23,440 | - | 22,320 | 21,280 | 21,260 | 20,560 | 24,220 | - | 22,688 | 177,368 | 88.78 |
| Non-Ferrous Metal | 1,291 | 123 | - | - | - | 234 | - | 183 | 97 | 73 | 236 | 3,000 | 5,237 | 2.62 |
| Other | 3,037 | 560 | 3,895 | 1,055 | 2,707 | 6,364 | 2,354 | 1,430 | 884 | 2,979 | 679 | 1,265 | 27,209 | 13.60 |
| Plastics | 3,943 | 2,380 | 422 |  | 1,627 | 9,349 | 4,153 | 4,852 | 4,074 | 2,684 | 3,036 | 3,486 | 40,006 | 20.00 |
| TIOLI Intake | 10,881 | 12,093 | 13,332 | 22,039 | 31,568 | 27,476 | 30,007 | 24,977 | 24,871 | 21,736 | 16,542 | 14,626 | 231,147 | 125.07 |
| TIOLI Discards | - | (160) | (775) | (183) | (470) | $(1,094)$ | (533) | (514) | (266) | (930) | $(1,579)$ | (218) | $(6,722)$ | (3.36) |
| Recycle/Resuse Subtotal | 26,865 | 55,186 | 35,043 | 52,168 | 67,879 | 82,471 | 76,804 | 94,440 | 64,705 | 59,495 | 58,472 | 63,901 | 739,727 | 369.86 |
| Garbage | 54,310 | 56,400 | 91,020 | 72,800 | 66,700 | 79,300 | 121,040 | 88,880 | 71,460 | 72,780 | 78,460 | 78,480 | 931,820 | 465.91 |
| Glass - reclamation project | 16,000 | - | 16,000 | 16,000 | 16,000 | 13,260 | 47,370 | 29,010 | 17,360 | 12,470 | 19,330 | 30,360 | 233,160 | 117.91 |
| Garbage/Glass Subtotal | 70,310 | 56,400 | 107,020 | 88,800 | 82,700 | 94,460 | 168,610 | 117,890 | 88,820 | 85,231 | 97,790 | 109,400 | 1,167,640 | 583.82 |
| Grand Total | 97,365 | 111,586 | 142,063 | 140,968 | 131,769 | 176,931 | 247,314 | 212,330 | 153,525 | 144,935 | 156,262 | 173,320 | 1,907,367 | 953.68 |


| 2014 Monthly In Ibs | January | February | March | April | May | June | July | August | September | October | November | December | Total | Tons |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Aluminum Cans | 1,017 | 427 |  | 443 | 449 | 543 | 870 | 932 | 895 | 431 |  | 989 | 6,996 | 3.50 |
| Cardboard | 10,845 | 3,569 | 8,939 | 6,077 | 8,643 | 4,884 | 16,796 | 9,040 | 13,232 | 7,341 | 6,315 | 11,032 | 106,932 | 53.50 |
| Commingled Recyclables | 10,520 | - |  |  | - | - | 8,980 | - | 4,900 |  |  |  | 24,400 | 12.20 |
| E-Cycle | - | - | - | 3,273 | - | - | - | - | 7,041 | - | - | 2,320 | 14,536 | 7.30 |
| Ferrous Metal | 1,360 | - | - | 35,310 | - | - | 33,480 | - | 16,680 |  | 16,700 |  | 103,720 | 32.90 |
| Mixed Paper | 26,936 | 17,944 | 2,846 | 47,318 | - | 21,040 | 38,620 | - | 17,640 | 22,260 | 21,360 | 22,480 | 238,444 | 119.20 |
| Non-Ferrous Metal | - |  | 371 | 988 | - | - | - | - | 198 | 194 | 365 | 4,127 | 6,243 | 3.10 |
| Other | - | 3,431 | 825 | 2,125 | 80 | 7,268 | 2,025 | 40 | 80 | 605 | 2,373 | 2,735 | 21,628 | 10.50 |
| Plastics | 4,603 | 1,277 | 3,199 | 4,245 | 5,462 | 2,919 | 8,798 | 3,030 | 5,535 | 2,177 | 2,445 | 1,632 | 45,341 | 22.60 |
| TIOLI Intake |  |  |  |  |  |  |  | 28,922 | 13,160 | 13,212 | 25,331 | 12,333 | 94,858 | 47.40 |
| Recycle/Resuse Subtotal | 55,281 | 26,667 | 16,532 | 102,859 | 14,634 | 36,654 | 109,569 | 41,964 | 81,280 | 46,614 | 73,256 | 61,814 | 663,098 | 331.30 |
| Garbage | 78,940 | 56,420 | 70,720 | 61,460 | 72,040 | 94,720 | 99,310 | 91,680 | 100,800 | 76,160 | 85,700 | 53,620 | 941,760 | 471.00 |
| Glass - reclamation project | 16,000 |  | 16,000 | 16,000 | 16,000 | 16,000 | 32,000 | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 | 192,000 | 96.00 |
| Garbage/Glass Subtotal | 94,940 | 56,420 | 86,720 | 77,460 | 88,040 | 110,720 | 131,310 | 107,680 | 116,800 | 92,160 | 101,700 | 69,620 | 1,133,760 | 567.00 |
| Grand Total | 131,221 | 83,087 | 103,271 | 180,319 | 102,674 | 147,374 | 241,069 | 149,644 | 198,080 | 138,774 | 176,956 | 131,434 | 1,796,858 | 898.30 |

[^0]
[^0]:    ther is composed of Flourescent lights, Rechargable Batteries, Oin Waste, Refinggerators, Textiles, Tires

