

LSWDD Minutes, October 2022

Members present: Ross, Pam, Gene, Cyndi, Rhea; Staff: Ric, David, Larissa; public—Dan

1:01 Call to Order -Ross

Approval of September 28, 2022 Board Minutes. Rhea – Old business change as per Rhea’s suggestion re: compost demonstration prototype. Approved unanimously with change.

Status Reports

Financial Report/Claims & Payroll—Ric Monthly and YTD summary:

Summary:

We had September income of \$44,349 and expenses of \$41,636, leaving a surplus of \$2,713 for the month. On a year-to-date basis, we have income of \$446,701 and expenses of \$414,221, leaving a year-to-date surplus of \$32,479. SJC Public Works was delayed in billing for Fuel. Those fees will appear in October financials. They are in the current claims for approval.

Included in the packet are the following:

- Sept 2022 Month P&L
- Sept 2022 YTD P&L
- Revised Monthly Rev/Exp/Profit Chart – provide some time series sense of our finances
- Resolution 2022-3 – Amending the 2022 budget. This allows us to adjust revenue & expense projections to meet SJC requirements of not exceeding budgeted amounts. This also accounts for purchase of new dumpster, which was not budgeted at beginning of year.

We ended September with \$104,223 in cash and \$260,000 in District Reserves, for a total of \$364,223.

District Manager’s Monthly Report [SEE appendix A]

Actions

• **Claims** requiring board signature include:

- LSWDD Claim 22034
- LSWDD Claim 22035
- September Payroll Claim
- Claims will need your **digital signatures** (via Adobe Sign).

Updates

- We have reached out to SJC about sourcing a temporary tent structure to fulfill the shelter benefits of the extension for the near term. Still waiting for response. Pam -- have you heard from the consultant? Ric -- Not yet

Solid Waste Alternatives Project (SWAP)—Kat – John has been extremely helpful in publicizing the Levy.

Solid Waste Advisory Committee (SWAC)—David – Did not meet, will meet Nov. 10th.

Staff Reports

Facility Manager—David – reducing noise by moving things around. Ric is informing neighbors of our efforts. Daily bale information isn't updated yet from county. Rhea – what is the best way to get data on the garbage weight sent out? We need it for the county committee on climate change. **Ric – has the numbers and will send to Rhea (2019 to date)**

District Manager—Ric, see above

Administrator--Monthly Bale-David/Gary Not yet available

Training, Education, and Outreach Coordinator—Larissa – (with Ross and Rhea), Communications committee report in the packet. Ken Kortge has been extremely helpful producing videos, much at his own expense. Cyndi – need more writers for the communications committee. Pam – will all videos posted on the website? Larissa – yes, after they're publicized. Ross – what's the status of the scoreboard? Pam – thinking about a board that displayed key metrics of LSWDD, placed across from recycle area so visible. Kat – SWAP could help fund. **Ross will spearhead this with communications committee. David – could decorate the new wall at recycle plaza. Kat -- Maybe ask ReMakery to use their laser engraver. Larissa on top of this too.**

TEOC – everyone appreciates the record keeping at TIOLI. Trip to BC garbage and recycling sites very informative, see attachments in packet.

The demonstration composting barrel in the video was a metal garbage can with holes. Not for vermiculture. Rhea – rodents are still a problem so we have to be careful about design. Larissa – Resource Synergy report will be helpful. Will be on Lopez again Nov. 18th; they've been to LSWDD and Midnight's Farm. Report due by end of year.

Public Comment / Input – none. **Ric volunteered to communicate directly with person who couldn't get in.**

Old Business -- Composting Initiative – see above TEOC report

New Business -- Approval of Resolution #2022-3, Ric: it's an accounting/housekeeping issue to keep from exceeding budget due to additional personnel line items and unbudgeted purchase of dumpster. Ross moved, approved unanimously.

2:00 Adjournment

Next Regular Board Meeting: November 16, 2022, 1-2:30 PM

Respectfully submitted,
Gene Helfman, LSWDD Secretary