

## Minutes LSWDD Nov 16, 2022

1:00 Call to Order -Pam

Present: Board—Pam, Rhea, Cyndi, Gene Ross ; Staff—David, Ric, Larissa, Kat ; Public—Clark Johnson, John Trench,

Approval of October 19, 2022 Board Minutes amended to include Rhea as a participant; Rhea moved, approved unanimously

### **Status Reports**

**Financial Report/Claims & Payroll—Ric**— we had higher than usual fees and dues because we paid \$1976 fee to DOE for wastewater.(see report for details)

### Financial Updates – Monthly and YTD summary:

#### Summary:

We had October income of \$61,813 and expenses of \$44,801, leaving a surplus of \$17,012 for the month. On a year-to-date basis, we have income of \$508,514 and expenses of \$459,022, leaving a year-to-date surplus of \$49,491.

Notable in October revenue was \$26,953 in Levy tax collections, which means we have collected 92% of the \$105K expected for 2022. We also had 19 working days in October.

Included in the packet are the following:

- Oct 2022 Month P&L
- Oct 2022 YTD P&L
- Revised Monthly Rev/Exp/Profit Chart – provide some time series sense of our finances

We ended September with \$121,236 in cash and \$260,000 in District Reserves, for a total of \$381,236.

## District Manager's Monthly Report

### Actions

- Claims requiring board signature include:
  - LSWDD Claim 22036
  - LSWDD Claim 22037
  - LSWDD Claim 22038
  - LSWDD Claim 22038

- October Payroll Claim
- Claims will need your **digital signatures** (via Adobe Sign).

## Updates

As you know, the November vote on the Levy passed by 77%, so we are in a good financial position for starting 2023.

With the support and advice of the management committee, we have completed the 2023 Budget for your approval. A working copy of this budget was distributed to the board last week.

Still in discussion with SJC about Baler building extension alternatives. Wilson Engineering presented preliminary site plans for consideration – which fell short of meeting LSWDD requirements. LSWDD, SJC and Wilson scheduled to meet directly to address alterations to plan.

There are ongoing discussions with SJC about noise mitigation strategies in response to neighbor concerns. LSWDD has been proactive in taking steps to mitigate our “sonic impact” on neighboring properties.

## **Solid Waste Alternatives Project (SWAP)—Kat, see report**

**Solid Waste Advisory Committee (SWAC)**—David SWAC met, see report; Rhea—what about biosolids, which are very controversial. Discussion ensued over how little is actually recycled. Larissa—*can we find out how much of our waste is actually recycled?* Rhea—also, energy and pollution costs of recycling

**Committees—Communications, Strategic Planning**—see report. David: committee met yesterday, looking to future re: communications.

## **Staff Reports**

**Facility Manager—David**—updates: user counts are high with the good weather; prices are from Sept for the Daily Bale, so they’re a month behind. Prices have fallen, e.g., mixed paper is basically garbage because of low value and handling costs; cardboard is also near bottom at \$25/ton, close to our costs. We can get rid of waste oil for a change. Pam: can we have an update on changes re: moving things around? David—working on noise abatement, moving bulk containers away from neighbors, rearranged placement of containers (one container went into storage, other moved to near pay kiosk to dampen sound; movement of items reduces noise from glass containers. Extended nearby wall by 6 ft to reduce noise from dumping cans, *will get decibel readings this Friday.*

**District Manager—Ric**—claims will be forthcoming for signature. Levy passed by 77% which puts us in good financial position for 2023. Ours was the only tax on the ballot that passed. Budget was distributed and has been modified per comments from Board. David and Ric

will meet with County on the site extension. Prelim plans were reviewed and were deemed short of what we need. Discussion with consultant are ongoing. Revisions needed include noise mitigation and traffic flow.

**Administrator—Monthly Bale-David/Gary; see report.**

**Training, Education, and Outreach Coordinator—Larissa**—new volunteers have been trained, and a new recycle dog has joined the group. *Holiday party is December 3<sup>rd</sup> Grace Church. Anyone visiting site should take photos (but get permission).* Working on signage for TIOLI and recycling with more icons and graphics. Resource Synergy will be here Friday for discussion of composting should have a draft of plan by early January. TIOLI gearing up for holidays. We had almost 300 visitors one day recently at TIOLI. Ross—is there anything on the new walls explaining why we are making the changes we are making (e.g., “taking steps to reduce noise”); David—yes, that will happen.

**Public Comment / Input.** John T, re Levy and voter participation varies, which affects levy. What can be done to increase participation? Clark J – would like more information about site expansion, but it’s important that the public be educated and informed about potential costs that might lead to levy increase.

**Old Business**

**Composting Initiative**, covered earlier by Larissa

**New Business**

**Approval of 2023 LSWDD Budget as revised.** Ric—questions arose on elevated wages in new budget, discussed by management committee. We may have to pay a summer intern, increase of costs is reflected in wage numbers, also need additional wages to allow David to work on maintenance (e.g. bailer) or hire someone to do that. Money for box truck and another dumpster are in the budget as expected expenses. Otherwise budget is conservative. Rhea – always look for volunteers to reduce costs. Budget doesn’t specify full vs part-time. Concerned about increasing labor costs. Pam – budget committee discussed the issue of staff increases, perhaps via an intern to keep costs down. Rhea moved, passed unanimously. Ric thanked Clark for all his help preparing budget.

**December Meeting?**, canceled because of holidays.

**Adjournment.** 2:08, Gene moved, passed unanimously

Next Regular Board Meeting: Jan 18<sup>th</sup> 2023, 1-2:30 PM