

LOPEZ SOLID WASTE DISPOSAL DISTRICT SPECIAL MANAGING BOARD MEETING

MINUTES

THURSDAY, October 25, 2018
LOPEZ ISLAND FIRE HALL MEETING ROOM
1:00 PM to 3:00 PM
Approved 11/20/18

Board members present: Clark Johnson, Rhea Miller, Judy Meyer, Larry Bailey, Clay Smith

Board member absent: none

Others present: District Manager Paul Andersson, Facilities Manager David Zapalac

Clark called the meeting to order at 1:05 PM, noting no changes to agenda.

New business: Preparation of 2019 budget

Clark began the meeting with a powerpoint providing an overview of the budget process, which this year involved new algorithms for estimating expenses based on historical data. The amount of garbage hauled has increased linearly over the past 4 years, and LSWDD labor costs have followed the same trend. Using a statistical analysis of historical observations, best guess estimates of income and expenses (e.g., fuel, repairs) have been developed and used to estimate income and expenses for 2019.

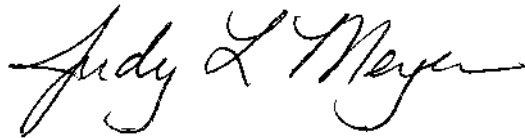
The Board reviewed the budget spreadsheet showing the 2018 budget, 2018 income and expenses (actual through the 3rd quarter, best estimates for the remainder of the year), the differences between the two, the proposed 2019 budget, and the differences between that and 2018 income and expenses. The income items with greatest uncertainty are income from sales of recyclables (which have been declining over time) and interest income; the board agreed that the estimates used in the proposed budget are reasonable. The main changes from 2018 expenses in the 2019 budget include a 2.8% cost-of-living increase in wages (that is the percentage used for federal employees), the \$2500 the county charges to have a levy measure on the ballot, less budgeted for travel and fees because no one will be attending the Washington State Recyclers Conference this year (attendance every other year is planned), and the absence of debt payments for the truck, which was paid off this year. Capital improvements planned for 2019 include metal aprons and railings for the Z wall. LSWDD anticipates that the county will pay for chip sealing of the upper lot and sealing the Z wall lot. The 2018 budget predicted a deficit of \$21,538, but it is likely that LSWDD will end 2018 with income exceeding expenses by \$5594. The 2019 budget predicts a

deficit of \$3653. The board was pleased that we are getting closer to a balanced budget. Absent unforeseen developments, the board anticipates approving this budget at its November regular meeting.

Board members expressed their gratitude to Clark and Paul for all the analyses that went into developing this proposed budget and the resulting clear presentation of it.

The meeting was adjourned at 2 pm. The next regular board meeting is November 21, 2018.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judy L Meyer". The signature is written in black ink and is centered on the page.

Judy Meyer,
Secretary
judym@lopezsolidwaste.org