

LSWDD Board minutes, Feb. 16, 2022

1:10 **Call to Order & Chair's comments**-Pam (late because of Zoom issues.)

**Approval of January 19, 2022 Board Minutes, approved as amended**

**Status Reports**

Financial Report/Claims & Payroll-Ric; county final financials not yet available and will be sent to all as soon as they're reconciled. Dec and full year 2021 financials are included in the report. We had a \$20k+ surplus in 2021 due to higher prices for garbage and metals and larger than expected donations. Claims will be distributed for signatures.

- Solid Waste Alternatives Project (SWAP)-Kat: filed with Sec of State for new administrators; working on presence on social media; will participate in Fund Lopez this year, which gives access to Paypal; wants board to consider making specific requests for funding at the beginning of the year to specify actions for fund raising (details and budgetary items have been added to the Feb board packet)

--Rhea; social events that regularly occur would be a good thing to be specified in advance;

--Cyndi: might be relevant to pay for composting bins to be distributed to community members;

--Larissa: how soon do you want the list?

--Kat: we're a little late now but we can work on it for the future; meantime SWAP is developing a list of the known asks and will reserve funds for those items. WRT ReMakery (RM) they returned a document with ideas for needed support. SWAP wants more specifics and measurable benchmarks. Will meet on Feb 23 on this matter. Following WA handbook on non-profits.

--David: will use last year's SWAP \$12K for new garbage dumpster.

- Solid Waste Advisory Committee (SWAC)-David: met on the 10<sup>th</sup> welcomed two new members: our Ric and Rick Winning, Director of Camp Norwester; several relevant legislative bills are in committee; state-wide Recycling bill discussed last month was killed; hoping to include #5 polypro plastic but we're not as able as other islands and may happen someday but Skagit recycling would require a larger number of bales than we can provide at present and could take a year of storage, Orcas is working on this and we may partner with another island; June 25<sup>th</sup> is household hazardous waste day.

--Ric: cover your load discussed at SWAC, especially for GICU.

--Ross: if we do #5 would we have to modify the site and should this go into the site expansion plans?; David: yes because of the dry storage required.

**Staff Reports & Questions from Board Members**

Facility Manager-David: we have water on the site now!!! County hooked up to the well (surprise) and can help with keeping site clean. Recycle dogs 2021: 8420 lbs, \$5k in revenue!!

--Pam: County now has water and does this complicate their desire to move their site? David: Not sure but it's good they've done it and we have a functional source of water.

--Ross: does the water have to be tested, are we going to incur a cost for using "their" water, is

it drinkable, what about wastewater?

--Rhea: let's wait and see, but meanwhile Ric or David should talk with Colin of PW to see if there are issues. David: we should prevent decommissioning of the well for future use (we don't know if it's potable but was in the past)

--Ric: let's include this with site expansion issues; he will deal with it and communicate with Colin

- District Manager-Ric: claims are out for signature; county wants an RFP process for expanded site masterplan which is being drafted by procurement. Katey informed us that it's a good idea to have parts of a plan in place; LSWDD agreed to rent to RM the on-site eqpt for \$100/mo for three months; audit process still underway, should be done by end of the month, board members invited to attend exit interview. Some complications with after-the-fact approval of claims.

--Rhea: website needs updating.

**Claims** requiring board signature include:

- LSWDD Claim 21052
- LSWDD Claim 21053
- JanuaryPayrollClaim

- Administrator - Monthly Bale-David/Gary: yearly recap 2021—glass down 10%, maybe because beer is more in aluminum, we're sitting on a lot of textiles that will be bailed soon; looking for a truck to ship things (we're two weeks behind in shipping); we're getting more contractor waste.

--Rhea: ferry chaos increases our holding garbage too long, which is a health issue.

--Pam: 20% of garbage is food waste

- Training, Education, and Outreach Coordinator-Larissa: volunteer coordination on-going, have to increase recruitment for recycle plaza, some new volunteers have been recruited at TIOLI; survey showed motivation and areas for improvement; YA involvement being pursued, working out age requirements and parental supervision; re community outreach—interest being shown on composting (40-45 responses so far); GICU group met and now focused on “all hands on deck” theme. Cover your load will be a separate effort in coordination with GICU, a county wide effort headed by Orcas; media plan is in the board packet and should be aligned with board policy; re: Website—being cleaned up with help from David and some reformatting; TIOLI—Jessica and Larissa are cleaning and re-organizing area with a spring cleaning planned (bring in YA on this); counting # of shoppers and # of donors to estimate weights in and out.

--Gene: is cover your load enforceable or primarily educational: Larissa—now it's educational.

David: we've never charged a fee so we just inform folks if their load is uncovered. May change it to “secure your load”.

-- Cyndi: are we increasing access to TIOLI for shoppers in any way? Larissa/David: we're staying with the current plan but will assess as summer nears. The parking situation complicates matters so overlapping shopping and dropping creates chaos. Parking on Friday will increase in summer when PW changes their work schedule. We'll have more info when Larissa completes her survey.

**Public Comment / Input:** no one in attendance

### **Old Business**

Strategic Planning-Pam/Ross: discussed composting issues and incorporating it in strategic planning (see appended report). We should all take the survey on the website.

--Cyndi: do we know what is in our waste-stream quantitatively?

--David: it's done professionally and requires taking apart the waste at considerable cost. Would require a tipping floor so we don't have the facilities. And would cost a lot. We can survey but beyond that is unfeasible.

--Ross: Looked at Orcas website, it has guidance for short-term renters which might be a good thing to add to our website.

\* Define LSWDD's role in coordination with other entities that create waste, e.g., beach waste (GICU).

--Rhea: maybe Marine Resource Committee and Friends of the San Juans can help on this

--Cyndi: there's a state program through DNR that pays for this but it's spread pretty thin.

--Ross: Cyndi has been added to the Strategic Planning Committee replacing Pam, Clay has replaced Ross. (Ross and Pam are on management and control).

--Ross: we recommend that master site planning is going into ongoing agenda rather than strategic planning.

--Home Composting Initiative-Cyndi—nothing to add from whatever has already been said.

### **New Business**

\* 2022 Board Priorities-All: Pam—we need to document what our priorities are for this year: e.g., site expansion, financial planning, outreach and communication, composting,

--Rhea: let's put some thought into this for the next meeting.

Policy Proposal-Clay/Rhea:

--Rhea: needs to be tightened up.

2:41

**Adjournment**

**Next Regular Board Meeting -March 16, 1-2:30 pm**