

Minutes LSWDD Feb 15, 2023

1:00 Call to Order -Ross

Present: Board— Pam, Rhea, Cyndi, Gene, Ross ; Staff—David, Ric, Larissa, Kat ;
Public—Dan Post, Terry Archer

Approval of Jan 13, 2023 Board Minutes Rhea moved, approved unanimously

Reports:

District Management—Ric: We had January income of \$31,189 and expenses of \$26,033, leaving a surplus of \$5,156 for the month.

Included in the packet are the following:

- • JAN 2023 Month P&L
- • Revised Monthly Rev/Exp/Profit Chart – provide some time series sense of our finances. Notable here is a 26% DROP in revenue in Jan 2023 versus Jan 2022. Important to watch for a post pandemic reduction in revenues.

We ended November with \$97,984 in cash and \$260,000 in District Reserves, for a total of \$357,984.

District Manager's Monthly Report

• **Claims** requiring board signature include:

- LSWDD Claim 23001
- LSWDD Claim 23002
- January Payroll Claim
- Claims will need your **digital signatures** (via Adobe Sign).

Updates:

I am still working with the management committee on succession planning for expected 2024 personnel changes.

We are also working to finalize the proposed site plan for the transfer station once we are able to expand into the PW site. All major site items have been resolved. We currently await cost estimates & suggested phasing from engineer.

Rhea: perhaps more folks are vacationing in warmer areas now, which could affect revenue as compared to during Covid. When will we advertise job announcements? April. Can the planned retirements David and Gary be public knowledge? Yes. Cyndi: are the job descriptions finalized? Not yet.

Facilities Operations, Monthly Bale & SWAC—David: truck issue with dumpster hauling: truck is out of service, may be an electrical problem and may have to be towed to the mainland. San Juan can haul for us if necessary, or Orcas freight, will entail costs. We are short one staff member, being filled in by Gary. SWAC met and received report from ResourceEnergy and their plans for compost waste on San Juan and Orcas. We are set for June 3rd Saturday for hazardous waste.

Solid Waste Alternatives Project (SWAP)—Kat: can SWAP have a page or tab on the LSWDD website? Does getting contributions complicate things? Probably not. Kat—it used to be on the site but SWAP webmaster no longer with us so they need a web presence. Does 501c3 status affect participation? No. Can SWAP fund LSWDD website improvements? Ric: we have to check with county if fund raising is involved. Kat: Lopez Citizens for the Levy exists separately. Is that sufficiently separate? Rhea: LCL probably different enough for funding a non-profit. SWAP can help fund improvements to LSWDD website. Kat, re: Remakery. SJC will let us claim the expenses on the grant. Many thanks expressed.

Training, Education, and Outreach—Larissa: working on website. Tomorrow is first public rollout of dump tour, Dump 101. Hopefully an opportunity to recruit more volunteers.

Committees:

Communications, Strategic Planning- Cyndi: updating strategic planning goals, to happen in March. Ross: communications committee will be working closely with SP committee

Ross, communications: met about publicity goals, upcoming move/relocation will require an increased effort of communicating Dump activities. March-October is timeline, coordinated with 10 year anniversary. **Will present at next meeting after consulting with Ric.** Rhea: Jane Fuller appreciates being educated about the Dump and the issues associated with McKaye Harbor purchase. Rhea: found a good photographer to take pictures at the Dump. Ross: will also meet with Mike Thomas on communications plans.

Public Input: - Dan: mixed paper costs still high. Terry: no comment. `

Old Business – Rhea: any news on board prospects? People have been contacted, nothing positive.

New Business - none

Adjournment. 2:30, Gene moved, passed unanimously

Next Regular Board Meeting: Feb 15th 2023, 1-2:30 PM