

MANAGING BOARD MEETING
LOPEZ SOLID WASTE DISPOSAL DISTRICT
Wednesday, April 15, 2020

Approved (5 /20 /2020)

ZOOM MEDIA MEETING

1:00 PM to 3:00 PM

Board members present: Gene Helfman, Clark Johnson, Rhea Miller, Clay Smith, and Larry Bailey. Others present: District Manager Laurie Bullock; Facility Manager David Zapalac; TEO Coordinator Nikyta Palmisani; SWAP Chair Kim Norton; and guest Dan Post. Clark called the meeting to order at 1:00 PM, noting no changes to the agenda.

Gene moved to approve the minutes of the February 19, 2019 Board meeting. The motion was approved unanimously.

STATUS REPORTS:

Finance. Laurie reviewed the February-March financials.

February 2020-We were 2.3% below budgeted revenues for February, 17.9% below budget YTD. Expenditures were 5.7% under budget for the month of February, 9% under budget YTD.

March 2020-We were 30% above budgeted revenues for March, 1.2% above budgeted revenues YTD. Expenditures were 12.7% under budget for the month of March, 10.4% under budget YTD.

Investments-We have \$230,000 in investments.

Cash on hand-

At March 31, 2020, we had \$32,656 in our cash account; \$262,656 total.

Claims and Payroll -LSWDD Claims 20004-15 and February/March Payrolls were approved for payment. Laurie will circulate claims for electronic signature.

Solid Waste Alternatives Project (SWAP). Kim reported that: the skirt workshop on March 19 attracted 10 designers; schedule for the Farmers Market is uncertain, but SWAP will have reps in attendance when schedule is finalized; Swap will have a 2020 Grant for LSWDD, so Board needs to approve a project for this year.

Solid Waste Advisory Committee (SWAC). SWAC last met via conference call on 2/13/20. The next Meeting will be May 14.

STAFF REPORTS:

Facility Manager. Dave reported that the coronavirus threat has necessitated changes in operations at the facility. Changes have been made with the following goals: A. Maximize safety to customers and staff by reducing person-to-person exposure and exposure to staff by contaminated materials; B. Provide basic services to the community (garbage and recycling followed by garbage only); C. Reorganize operations at the facility to allow employees to continue to work budgeted hours.

The Take It Or Leave It operation was closed to the public March 6th.

On March 24th all volunteer activity on the site was cancelled.

By March 27, the Recycle Plaza was reorganized to allow customers to practice social distancing while recycling.

Staff now controls traffic flow to allow no more than 9 vehicles to park at the Recycle Plaza at any one time.

As of March 3rd all staff have been wearing masks while on site during opening hours. A special thanks to Rene Hanks for sewing reusable cloth masks for our staff.

Staff meetings are being conducted using Zoom as needed.

District Manager. Laurie expressed a huge THANK YOU! to all staff for their hard work and flexibility as we have quickly adjusted work schedules and workloads while continuing to be professional, thoughtful and helpful. The Board agreed unanimously

Administrator. The year to date Bale Report from Skagit Recycling was reviewed.

TEOC. Nikyta reported: Due to Covid concerns, volunteers were asked not to come on site beginning in early March. There were three potential volunteers who all cancelled trainings during this time due to health concerns. TEOC will circle back with them once it is safe to do so. A huge thanks to Colette, who came to help us clean and vacuum the entire TIOLI and cover all shelves in plastic sheeting during the closure.

New Online Events:

- Recycled Craft Time: this is a 4 session class for kids designed to make a puppet show and stage through Zoom using only easily acquired recycled materials and simple art supplies. Participating kids are loving it!
- Creative Visions Salon: to create an online salon of education, learning and

discussion of waste and recycling, and then to use the arts to make work for the Sept 2020 Creative Visions Art Show at the Lopez Library. Due to health concerns, the Spring Great Islands Clean Up has been cancelled as a group activity, and has pivoted to make this an individual or household month-long April event.

OLD BUSINESS: All items deferred

NEW BUSINESS :None

PUBLIC COMMENT :None

The meeting was adjourned at 2:00 pm. The next meeting will be another ZOOM EVENT on May 20, 2020.

Respectfully submitted,

Larry Bailey, Secretary

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